

Council met in regular session Monday, November 2, 2009 at 7:05 p.m. at the Village Office.

Council present: Barb Georgia, Eric Gonzalez (7:05 p.m.), Karon Lane, and Ken Wysong.

Absent: Cheryl Geer, and Tina Sullivan

Others present: Mayor Loar, VFO Karin Sauerlender, Street Superintendent Steve Kovar  
Water Superintendent Rick Meiring and Village Solicitor Alan Lehenbauer

Mayor Loar opened the meeting with the Pledge of Allegiance.

**Guests** - none

**Water Superintendant Report** – Have been doing E-Coli sampling for the last year per EPA requirement. Additional testing phase required if average is over ten parts per million, village averaging 10.5. EPA will allow us to opt out of the second phase cryptosporidian testing because we are closing plant.

New Water System – going to change tops of those with Badger meters to ones with transmitters. Others not having badger meters will have meters replaced. New system will have drive-by meter readers, operated by radio signal. Cost to replace meters will be included in project, no cost to residents. Will need to notify people because will need to get in to change out meter. Eventually will put all meters in pits. New water system will most likely bill monthly for water use.

Performed some dye testing on Maple Street storm lines; four areas in village show large amounts of infiltration. Will work on a repair schedule for problem areas before next Water Board meeting.

Superintendant requesting purchase order to hire Swanton to haul lime sludge.

Superintendant requesting report on advances to water fund from the general fund.

**Street Superintendent Report** – provided monthly work report, which included installing hydrant flags, both in town and in Assumption. County billed for flags attached to hydrants on the Assumption water line. Purchased and replaced broken holiday bulbs on pole decorations. Additional posts and railing needed to finish fence in park. Wysong said former Tractor Supply Store had split rail fencing on sale, suggested Steve look into cost. Began village wide leaf pick-up. Asking residents to avoid raking leaves into street. Purchased used water tank for village. Winterizing park buildings.

**Zoning Report** – Board of Zoning Appeals approved a recent variance request from resident in Ten Mile Meadows, who asked permission to erect an accessory building in his side yard, due to flooding of rear yard. Wysong said the minutes state permission was given to erect building 8 feet from the side lot line, what is the set back from the front of the house? Questions should be directed to the zoning inspector, Bob Sabo. Zoning Inspector requesting permission to attend Northwest Ohio Planning & Zoning workshop in Toledo, at a cost of \$50. Wysong moved to allow Mr. Sabo to attend workshop. Use time at seminar as 1 of 2 days worked. Second by Georgia, and approved by all council.

**Solicitor's Report** – Red Flag material provided. In regards to zoning language-addressing kennels in the village, it was suggested the Planning Commission look at

rewriting sections of the code pertaining to kennels or number of dogs permitted at a residence.

**Minutes** – Barbara Georgia moved to approve minutes of October 19, 2009 council meeting as written. Second by Ken Wysong and approved by all council.

The following bills were presented for payment:

**Bills paid previously:**

Robert Sabo	Wages paid 10-27-09	\$ 309.00
Claud Woodring	Wages paid 10-27-09	274.38
Steve Kovar	Wages paid 10-27-09	1197.81

**Current bills to be paid:**

Amboy Township	Paint center & edge lines on Co Rd U	\$
266.60		
Petty Cash	Postage, batteries, garbage bags, wrenches	40.54
Sue Clendenin	Mileage to auditor's conference,	25.85
	Supplies to Halloween party	46.12
Doyle's Welding	Metal to build fork to pick up brush	136.86
Dyer & McDermott	Conduit for security monitoring	102.43
Gary Smith	Prosecutor – October	70.00
Wells-Blossom Properties	November rent	600.00
Jennifer Dukeshire	Office cleaning July – September	120.00
Karin Sauerlender	Mileage to conferences & workshop	97.76
Medical Mutual	December health insurance	2,169.50
Metamora Post Office	Stamps	44.00
Mike's Repair	Rotate & balance tire, repair license bracket	367.00
	Fabricate hanger for leaf vac, repair tire and	
	Weld fork on tractor, repair brakes (white truck)	
MSH Services	Trenching for security conduit	150.00
New Century	Fertilize trees	780.00
Visa (Office Max)	Paper & 3-ring reinforcements	14.58
Ohio Gas	Heat for office & garage	31.28
NW Ohio Planning	Registration for conference	50.00
Toledo Edison	Village electric use	2,017.07
Treasurer of Fulton Co.	Nov. police protection	425.00
Tri-County Fuels	Diesel fuel & antifreeze	269.64
Cintas	Uniforms & mats	205.97
VISA	Hotel & OML conference, 2 heaters	416.22
Ken Wysong	Buns for Halloween party	30.00

**Bills to be paid later:**

Fulton County	Pay Request for park building	\$10,000.00
Commissioners/Delventhal		
The Metamora State Bank	October medicare match	189.06
OPERS	October village match	1,182.68

Barb Georgia moved to pay bills. Second by Ken Wysong, approved by all council.

**Old Business** – Tree fertilization complete. Park security cameras are in, might want to consider additional camera on south side of new building to better cover play area. Wysong inquired on status of new water district. He would like a summary of costs and expected revenue for project and other project issues, i.e. looping system in town. John Vershum represents Metamora on the advisory board for the Northeast Water District, we can ask him to address our concerns with the Advisory Board. Council would like Ziad invited to attend second council meeting in January for a water system update.

**New Business** – thank you to Sue Clendenin for chairing the recent Halloween party at the fire station, Michelle and Jeff Herr for donating pumpkins, and to Kroger’s for a \$30 donation.

The first of two payments for the Men’s Friday Night League fees was not made on October 30<sup>th</sup>, as agreed. Mr. Meiring asked to extend due date on the first payment to Wednesday November 4<sup>th</sup> with final payment on November 13, 2009.

Finance & Personnel committee – worked on clarifying paid out vacation time. Part time employee vacation time is prorated based on average number of hours worked in preceding year. One week can be rolled over and one week can be paid out at the end of the year.

Wysong moved to amend employee handbook to clarify part-time employee vacation time. Second by Georgia, and approved by all council. Employee evaluations due by next committee meeting.

Wysong contacted PUCO in regards to electric rates for ball field lights and was told to contact Toledo Edison. He called Gary Keys from Toledo Edison and was told to call PUCO; that it was a deregulation issue. Doesn’t appear we will get anywhere with lowering the night rate. Discussed wind turbines to possibly supply park.

**Fiscal Officer Report** – State audit is complete, copy on file at village office. Council members up for re-election need to attend the Ohio Auditor of State’s Certified Public Records Training before December 31, 2009. Wysong motioned to appoint Deputy Clerk Sue Clendenin as delegate to attend December 9<sup>th</sup> records training in Columbus for council members unable to attend. Second by Georgia, and approved by all council. VFO requesting permission to attend Summit on Local Government Sustainability. Georgia motioned to allow Fiscal Officer to attend seminar. Second by Lane and approved by all council.

Approve Transfers:

TO:	FROM:	AMT:
A1-4-A-220 Zoning meeting & mileage	A1-7-X-250 Capital Outlay	\$ 150.00

A1-3-B-212-1 Seasonal Benefits	A1-7-X-250 Capital Outlay	2.18
A1-7-F-232 Communications	A1-7-X-250 Capital Outlay	216.00

Barb Georgia moved to approve requested transfers. Second by Ken Wysong and approved by all council.

**Mayor's Report** – Asking approval to increase cost of the monthly web-site hosting contract from \$5 to \$9 a month, with a 2-year commitment. Additional features included in upgrade, i.e. a calendar of events, etc. Council approved increase. Street Superintendent informed mayor village concrete saw not working, has a bad coil. Mayor found a coil for about \$100, saw worth \$300 new. Council approved purchase of new coil.

Mayor in process of acquiring legal deed for right-of-way to Parker Road. Solicitor will write up documentation to show county auditor it is a public road. Wysong suggested not plowing until road is turned over, currently considered a private drive. Inform Steve not to plow until further notice.

Wysong moved to adjourn at 8:30 p.m. Second by Gonzales and approved by all council.

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Mayor – Gary Loar

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VFO – Karin Sauerlender

Respectfully submitted,

Sue Clendenin  
Deputy Clerk