Metamora Village Council met in regular session Monday, April 5, 2021 at 7:00 p.m. at the Village Office.

Council present: Karon lane-pres., Cindi Pawlaczyk, Karen Noward, with John Hudik through Zoom and Cathy Mossing absent.

Other officials present: Mayor Richard Sauerlender, VFO Susan Clendenin, Village Solicitor Alan Lehenbauer.

**Guests:** Trevor Shindorf, Katie Pfaffenberger, Tom & Rusty Carr.

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

Trevor was given the floor. Noticed the village was hiring a seasonal employee for the park. He is curious if council would let him volunteer instead of hiring someone 24 hours a week in the park. Money saved could be put back into the park. Karon Lane said the seasonal employee does more than maintain the ball fields, they pick up sticks, empty trash, help with two-man jobs, amongst other things. Trevor said picking up sticks and taking out garbage does not bother him at all and willing to do. John Pupos said we will still have to hire summer help specially to help Steve pick up and chip sticks, but it would be great to have Trevor do whatever he wants to back in the park. Sue C. said for several years the EYA hired someone to prep the fields for their games. Trevor said he is also willing to prep and line fields before games. Tom Carr said the ball fields do need a lot of maintenance, especially the Tee-Ball field. Rusty Carr said a lot of practices have already begun and nothing is ready to go. The tee ball field has weeds on it the size of bushes. Probably have to till the field to rid it of weeds. Trevor said a lot needs to happen to bring fields back up to par; more stone brought in, leveled, new bases, outfields rolled, etc. At this time, the bases have not even been put in. Sandman gave Trevor an estimate of $11,000 for field stone, about 300 tons of stone. The tee-ball field could possibly use 200 tons of screenings, alone. The tee ball field is also in a very low area causing many games to be cancelled due to standing water.

Fields have not been used since 2019 due to COVID restrictions last year. Trevor said the EYA is using Lyons and Assumption fields more due to quality and care of their fields.

Karon Lane said we realize the tee ball field needs a lot of work and should be addressed first but it would be nice to see work done on the other fields to make playable. Karen Noward suggested getting a couple more stone quotes.

John Pupos said we talked about putting the $8,000 Dynegy grant into the park fund, this would help purchase stone.

EYA games begin May 17. Mayor Sauerlender said we appreciate Trevor’s willingness to make improvements to the ball fields and we will work to give him the supplies he needs. Realizing work needs to be done as soon as possible council will meet Wednesday, April 7th at 7:00 p.m. to further discuss what needs to be done and the cost associated.

**Minutes-** John Pupos moved to approve March 15, 2021 council minutes as written. Second by Cindi Pawlaczyk and approved by all council.

**Bills presented for paymen**t-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 3/30/2021 | 24671 | Karen Noward | March Council Wages | 150.00 |
| 3/30/2021 | 24672 | Sue Clendenin | Wages 3/11-3/24/21 | 730.80 |
| 3/30/2021 | 24673 | Jeff Pawlaczyk | Admin and Zoning Wages March | 150.00 |
| 3/30/2021 | 24674 | Steve Venia | Wages 3/11-3/24/21 | 1,624.00 |
| 3/30/2021 | 24675 | Rick Meiring | March Sewer Wages | 550.00 |
| 3/30/2021 | 24676 | Elizabeth Ryan | Wages 3/11-3/24/21 | 502.50 |
| 3/30/2021 | 24677 | Richard Sauerlender | March Mayor Wages | 350.00 |
| 3/30/2021 | 24678 | Cathy Mossing | March Council Wages | 150.00 |
| 3/30/2021 | 24679 | Cindi Pawlaczyk | March Council Wages | 150.00 |
|  |  | **CHECKS:** |  |  |
| 3/18/2021 | 24658 | VOID | Sam’s MC (24660)-on 3/15 | 0.00 |
| 3/18/2021 | 24659 | Verizon | Steve’s monthly cell maint. | 58.31 |
| 3/15/2021 | 24660 | Sam’s MC LLC | on 3/15 reading of the bills | 0.00 |
| 3/22/2021 | 24661 | Fulton SWCD | 25 Arborvitaes for park | 45.00 |
| 3/22/2021 | 24662-70 | VOIDED-MISPRINTED |  | 0.00 |
| 4/1/2021 | 24680 | Advanced Sanitation | April garbage pick up | 50.00 |
| 4/1/2021 | 24681 | Habitec | security monitoring | 308.88 |
| 4/1/2021 | 24682 | Stapleton | renewal 2021-2022 | 9,257.00 |
| 4/1/2021 | 24683 | Toledo Edison | Electric use | 1,607.17 |
| 4/1/2021 | 24684 | Treas. Of Fulton Co. | Police Protection April | 425.00 |
| 4/1/2021 | 24685 | Tri county Fuels | diesel for dump truck | 59.25 |
| 4/1/2021 | 24686 | Trisha Gleckler | office cleaning March | 50.00 |
|  |  |  | **TOTAL** | **16,217.91** |
|  |  | **ACH Payments** |  |  |
| 4/1/2021 |  | EFTPS | VILLAGE MATCH | 172.80 |
| 4/1/2021 |  | OPERS | VILLAGE MATCH | 978.06 |
|  |  |  | **TOTAL** | **1,150.86** |

Karen Noward motioned to pay the bills, with the addition of a $300 prepaid gas card for Tom Carr to fill mowers to mow the park. Second of motion by John Pupos and approved by all council.

**Solicitor’s Report** – Still working on language for the Dry Hydrant easement.

**Old Business** – APC submitted a quote of $29,000 to knock down and fill in the clear-well at the former water plant. No action taken at this time.

**New Business**- Karon Lane moved to enter into executive session to discuss personnel issues. Second by John Pupos and approved by all council. John Pupos moved to exit executive session at 7:55. Second of motion by Karon Lane and approved by all council. No action taken.

**Fiscal Officer’s Report**- ODOT requires the village to pass a resolution to piggyback on their salt contract. The village would like to order 25 tons of road salt for the 2021/22 season.

Karon Lane motioned to pass Resolution #1049 authorizing the village to participate in the ODOT Road Salt Contracts awarded in 2021 and furthermore agree to purchase 25 tons of pure road salt. Second of motion by John Pupos and approved by all council.

The village will most likely receive additional COVID Relief fund before the end of the year. Official guidelines not yet released.

The current Deputy Clerk Elizabeth Ryan submitted her two-week notice of resignation, effective April 7, 2021. Karen Noward moved to accept Ryan’s resignation. Second of motion by John Pupos and approved by all council.

Angela Smith the Village’s Fiscal Consultant has offered to help train Ryan’s replacement and work in the office as needed. Karon Lane said we are very appreciative of Angela’s willingness to help us out especially now that we are short staffed. Following discussion, Karon Lane motioned to increase the hourly rate of the fiscal consultant to $25 an hour. Second of motion by Karen Noward and approved by all council.

**Park Shelter** – Sue asked if the village was going to rent out the Park Shelters this year? Due to tight COVD restrictions last year, council decided not to rent out the shelters. In light of some restrictions being relaxed, John Pupos moved to rent our park shelters this year. Second of motion by Karon Land and approved by all council. Council agreed to rent out the park shelters this year.

**Ordinance #1050**- Karon Lane motioned to suspend the rules on Ordinance #1050 amending 2021 appropriations. Second of motion by John Pupos. Roll call vote taken: Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes. Karon Lane moved to pass Ordinance #1050 under emergency measure. Second of motion by John Pupos. Roll call vote taken: Hudik-yes, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes. **Ord. #1050 passed.**

**Summer Help** – One application was received for the part-time seasonal laborer position and it was from the same employee who worked last summer. P&F recommend hiring Tiffany Venia as part-time laborer at $12 an hour, two days a week. John Hudik made a motion to hire Tiffany Venia, allowing her to work three days a week. No second to the motion. Karon Lane said with the park volunteer, it will not be necessary to offer Tiffany three days at this time. It was decided to start her out at (2) eight-hour days and revisit the number of working hours at the May 3rd council meeting. Karon Lane moved to suspend the rules on Ordinance #1051 hiring Tiffany Venia as part-time seasonal laborer at $12 an hour, to begin working two days a week, that can be increased depending on need. Second of motion by Karen Noward. Roll call vote taken: Hudik-no, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes. Karon Lane moved to pass Ordinance 1051 under emergency measure. Second of motion by Cindi Pawlaczyk. Roll call vote taken: Hudik-no, Pupos-yes, Pawlaczyk-yes, Noward-yes and Lane-yes. **Ord. #1051 passed**. Tiffany to begin working as soon as possible.

The current cleaning person is no longer available to clean the village office, which is done monthly. Lyndsey Peebles said she would be in interested. John Pupos moved to hire Lyndsey Peebles to clean the village office at the same rate as the last cleaning person. Second of motion by Karon Lane. All council approved.

**Pre-paid Gas Card**- Council approved the purchase of pre-paid gas card for Tom Car to keep gas in the park mower. Tom has once again volunteered to mow the park; he has done this for several years. Thanks Tom!

**Mayor’s Report** – Nothing at this time

**Adjournment**- John Pupos moved to adjourn at 8:15 p.m. Second of motion by Karen Noward and approved by all council.

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**Mayor- Richard Sauerlender VFO – Susan Clendenin**