Metamora Village Council met in regular session on Monday, April 1, 2024, at 7:00 p.m.

Council members present: President Karen Siefker, Cindi Pawlaczyk, John Pupos, Gary Loar, Rob Armstrong and LeeAnn Miller.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

Visitor(s): Steve and Stacy Kessler

**Mayor Mossing opened the meeting with the Pledge of Allegiance.**

**Minutes** –Loar motioned to approve the March 18, 2024, minutes as written. Seconded by Pupos and approved by the council.

Steve and Stacy Kessler were in attendance re: property they recently purchased in the village. Attached to their property was an alley vacated by the village, it is on their deed, but no one can find legal documents regarding this, possibly from the early 1900’s. We will do more research and if we can’t find documentation we will do an emergency ordinance.

**Mayor’s Report** –

* Miller motioned to send out letters to residents informing them of Metamora Operation Clean-up. Also, a motion to pay for the postage. Seconded by Pupos and approved by the council.
* Mossing said there are some OPWC grants that cover up to 90% of old infrastructure, she said lift station repairs, the replacement of old clay laterals, Maple St. parking lot and Mill St. repairs might qualify. The grant application is due in September for projects to be done in 2025. Mossing asked the council to give her a list of other projects they feel need to be done. Our representative, Dennis Miller, will review our project list and decide which has the best chance of receiving grants.

**Fiscal Officer’s Report** –

* Pupos motioned to pass the 3rd reading of Ordinance #2024-04 an ordinance prohibiting adult use cannabis operators, adult use cultivators, and adult use dispensaries from operating within the Village of Metamora, Ohio. Seconded by Siefker. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Motion passed.
* Pupos motioned to suspend the rules for Ordinance #2024-05 requesting County Auditor to provide required tax levy information and declaring an emergency. Seconded by Loar. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to pass Ordinance #2024-05 requesting County Auditor to provide required tax levy information under emergency measures. Seconded by Siefker. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Motion passed.
* Pupos motioned to suspend the rules for Ordinance #2024-06 amending 2024 appropriations, during the fiscal year ending December 31, 2024, and declaring an emergency. Seconded by Siefker. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to pass Ordinance #2024-06 amending 2024 appropriations, during the fiscal year ending December 31, 2024, under emergency measures. Seconded by C. Pawlaczyk. Roll call vote: Loar-yes, Miller-yes, Armstrong-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Motion passed.
* Loar motioned to enter into agreement with Walter Drane Co. for codified ordinance updates from 10/17/2022 through 12/27/2023, replacement pages as well as online updates. Seconded by Pupos and approved by the council.
* Mossing, Pupos and Miller will attend the FCEDC awards banquet.
* Loar motioned to reallocate $3.40 from account #1000-730-540-0000 to account #1000-740-344-0000 for expenses related to 1st ½ of manufactured homes real estate tax settlement. Seconded by Pupos and approved by the council.
* Renewal of liquor permits within the village are due June 1st. Pupos motioned that no hearing is needed for liquor permits. Seconded by Loar and approved by the council.
* Report of vandalism in the park, plexiglass was broken on the display board and the top of playground equipment was off. Discussion took place about purchasing new cameras. No decision was made.

**Reading of the bills-** Pupos motioned to pay bills as read. Seconded by Armstrong and approved by all the council.

**Committee Reports-**

* **Environment, Planning & Properties-** nothing to report.
* **Personnel, Finance & Security-** nothing to report.
* **Streets, Transportation & Utilities**- nothing to report.

**Old Business** -

* Siefker motioned to hire Overhead Doors for repairs to the maintenance shop doors in the amount of $1,320.00. Seconded by Pupos and approved by the council.
* Pupos motioned to purchase bases, pitcher’s mounds and a chalker for the ball diamonds from Game One in the amount of $945.00. And with the left-over money budgeted for ballpark equipment, approval to get a food permit to sell hot dogs in the concession stand. Seconded by Miller and approved by the council.
* Miller motioned to rent a port-o-potty in the park for the months of April & May. Avoiding maintenance worker, Kyle Condon, from having to lock up our bathrooms every night for such a long time. Also, avoiding turning the water on so early. If vandalism to a port-o-potty is not covered by the company we are renting from, **DO NOT** get it. Seconded by Pupos and approved by the council. Siefker voted no.
* A decision was made to have the water turned on and backflow testing done April 15th at the park every year from now on.
* Loar motioned for our maintenance workers to repair the wood floor in the office that has rotted from moisture. Seconded by Pupos and approved by the council.
* C. Pawlaczyk motioned to purchase carpet for the office from Bowerman Carpet in the amount of $498.15. Seconded by Siefker and approved by the council.
* Pupos motioned to purchase a sewer camera from Infratech Solutions for $8,100.00. Seconded by Siefker and approved by the council.

**New Business** –

* The door to the recycling center will be open April through November.
* The Memorial Wall Dedication Ceremony will be held on Sunday June 9th.
* Miller motioned to sign an agreement with PUCO for our electric aggregate program, needs to be signed every two years. Seconded by Pupos and approved by the council.

**Zoning Report**-

* A fence permit was approved for 235 Maple St.
* A fence permit at 215 Fulton has not yet been approved.
* Commercial property on Maple St. needs to be addressed re: construction started with no permit; nothing has been done with the project in a while.

**Adjournmen**t- Pupos motioned to adjourn at 8:49 p.m. Seconded by Siefker and approved by all council.

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 **Mayor- Catherine Mossing VFO – Heather Lumbrezer**