Metamora Village Council met in regular session on Monday, December 6, 2021, at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. John Pupos absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village administrator/zoning inspector Jeff Pawlaczyk and Village Solicitor Alan Lehenbauer.

**Guests-** Beth Thomas, Cheryl Geer, Alice Herrick, Gail Northcott, Jane Dominique, Alice Siefker, Conner Hewson, Jordan Witt and Deputy Noah Eisel.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Guests-** Deputy Noah Eisel gave the sheriff report for 7/19/2021 to 12/06/2021. There were 27 calls made. Nothing of big concern. Many were in regard to 4-wheelers being rode in town.

Jordan Witt and Conner Hewson were here from Evergreen School to discuss a government project for community service. They would like to build a gaga pit in the park. They would cover the cost and would like to start the project in the spring of 2022. When the exact location is determined, they will come back to council for approval. Mossing motioned to approve a gaga pit in the park subject to where they want to put it. Seconded by Karon Lane and approved by all council.

Cheryl Geer, Alice Herrick, Gail Northcott, Jane Dominique and Alice Siefker were here from the Historical Society. There is a historical house on Main Street that they would like to purchase. It would be a place for their meetings, and they could display historical items. Talking to council is their first step. They are not sure if they will be able to afford it but are looking into it. If purchased it would have to be rezoned. Council members liked the idea and encouraged them to proceed.

Beth Thomas the program director from Healthy Choices Caring Communities discussed the effects of marijuana in the community. The village has an ordinance in place against medical marijuana use. As legislation may change, Beth encourages the village to keep the ordinance as written.

**Minutes** –Cathy Mossing motioned to approve the November 16, 2021 meeting minutes as written. Seconded by Karen Noward and approved by all council.

**Reading of the bills-** Karen Noward motioned to pay the bills as read. Seconded by Cathy Mossing and approved by all council.

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  |  |
| 11/23/2021 | 24982 | Heather Lumbrezer | Bi weekly payroll 11/4-11/16 | 874.73 |
| 11/23/2021 | 24983 | Steve Venia | Bi weekly payroll 11/4-11/16 | 1,271.32 |
| 11/23/2021 | 24984 | Tiffany Venia | Bi weekly payroll 11/4-11/16 | 455.72 |
| 11/23/2021 | 24985 | Deborah Lietzke | Bi weekly payroll 11/4-11/16 | 367.10 |
| 12/7/2021 | 24997 | Karen Noward | Dec. monthly payroll | 128.61 |
| 12/7/2021 | 24998 | Heather Lumbrezer | Bi weekly payroll 11/18-12/1 | 723.34 |
| 12/7/2021 | 24999 | Jeffrey Pawlaczyk | Dec. monthly payroll | 129.29 |
| 12/7/2021 | 25000 | John Pupos | Yearly payroll for 2021 | 1,608.29 |
| 12/7/2021 | 25001 | Steve Venia | Bi weekly payroll 11/18-12/1 | 1,271.33 |
| 12/7/2021 | 25002 | Fredrick Meiring | Dec. monthly payroll | 471.22 |
| 12/7/2021 | 25003 | Tiffany Venia | Bi weekly payroll 11/18-12/1 | 587.68 |
| 12/7/2021 | 25004 | Voided |  |  |
| 12/7/2021 | 25005 | Deborah Lietzke | Bi weekly payroll 11/18-12/1 | 345.11 |
| 12/7/2021 | 25006 | Richard Sauerlender | Dec. monthly payroll | 312.72 |
| 12/7/2021 | 25007 | Voided |  |  |
| 12/7/2021 | 25008 | Cathy Mossing | Dec. monthly payroll | 128.61 |
| 12/7/2021 | 25009 | Cindi Pawlaczyk | Dec. monthly payroll | 128.61 |
| 12/7/2021 | 25013 | John Hudik | Yearly payroll for 2021 | 1,608.29 |
| 12/7/2021 | 25014 | Karon Lane | Yearly payroll for 2021 + Pres. | 1,831.66 |
|  |  | **CHECKS:** |  |  |
| 11/18/2021 | 24986 | Yvonne Trevino Law | legal fees | 168.00 |
| 11/18/2021 | 24987 | Verizon | phone bill | 58.22 |
| 11/22/2021 | 24988 | Lyndsey Peebles | office cleaning | 50.00 |
| 11/24/2021 | 24989 | Toledo Edison | Electricity | 1,516.10 |
| 11/30/2021 | 24990 | OH workers Comp | workers comp | 1,011.00 |
| 11/30/2021 | 24991 | Eisel Construction | sewer repairs | 9,050.00 |
| 11/30/2021 | 24992 | Spectrum | phone bill | 169.96 |
| 11/30/2021 | 24993 | Visa | Trend micro security | 96.47 |
| 12/2/2021 | 24994 | Metamora State Bank | Christmas gift cards | 574.00 |
| 12/2/2021 | 24995 | Fulton County Treasurer | monthly police protection | 425.00 |
| 12/2/2021 | 24996 | Tri County Fuels | fuel for dump truck | 105.45 |
| 12/6/2021 | 25010 | John Pupos Jr. | Reimburse: Xmas tree skirt/topper | 25.92 |
| 12/6/2021 | 25011 | Angela Smith | Financial consultant - November | 650.00 |
| 12/6/2021 | 25012 | Ohio EPA | NPDES permit renewal | 725.00 |
| 12/6/2021 | 25015 | Advanced Sanitation | trash pick-up | 50.00 |
| 12/6/2021 | 25016 | Lowe's | park, L&B supplies | 147.13 |
|  |  | **ACH Payments** |  |  |
| 12/6/2021 |  | EFTPS | Village match: Medicare/SS | 151.74 |
| 12/6/2021 |  | OPERS | Village match: OPERS | 1,206.28 |
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|  |  |  | **GRAND TOTAL** | **28,423.90** |

**Solicitors Report-** In regard to the planning commission/zoning appeals board, the village may appoint 1 resident per committee who resides outside of the city limits as stated in the Ohio revised code. The mayor would like to have a list of possible members for the next council meeting to start the appointment process. Cathy Mossing said she would be interested in being the council member on the planning commission.

**Old Business** – No comments or changes to the parade.

**New Business** – The tenants who rent the village building at Meadow Lane and Mill are repairing a roof leak.

Property owner on Main Street is inquiring if the sewer on his property was ever separated. He doesn’t think it was ever done when the village did the sewer separation, still a septic tank there. If not done, who pays? Needs to be researched.

Council approved a Christmas gift card for Sue Clendenin who worked part of the year before retiring.

The village office will check with the school to see if they can use kid face masks that were purchased from the care act money. Village will donate if they can use.

**Fiscal Report** –Ottawa River Collaboration invited council members to watch a virtual tour of local water quality projects on December 15. If council is interested, they must register themselves.

Rick Meiring filed the EPA Renewal on 11-30-2021 electronically.

For the 2022 budget $40,000.00 was estimated for a new tractor and $20,000.00 for a new lawnmower. Can be amended if needed.

Council approved putting $30,000.00 in the 2022 budget for our contribution to the NatureWorks Grant. Can be amended if needed.

The county has $5,282.88 in auto permissive money that they hold onto until we request it. This money has to be used on street projects. It accumulates if not used. Council will look into any projects that may need to be done.

Cathy Mossing moved to go into executive session at 7:53 p.m. to discuss the purchase of land. Karon Lane seconded and approved by all council members. Executive session ended at 8:16 p.m.

**Mayor’s report**- No new business

**Adjournmen**t- Karen Noward motioned to adjourn at 8:17 p.m. Seconded by John Hudik and approved by all council.

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**Mayor- Richard Sauerlender VFO – Heather Lumbrezer**