Metamora Village Council met in regular session on Monday July 17, 2023 at 8:00 p.m.

**Council members present**: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing.

**Other officials present**: VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski. Mayor Richard Sauerlender was absent.

**President Karon Lane opened the meeting with the Pledge of Allegiance.**

**Guest**: Rick Huntzinger attended on behalf of 5th and 6th grade tackle football. He would like to have a parent’s and team member’s cookout on August 6th in the park. Mossing motioned that we waive the rental fee for shelter B for this event. Seconded by Pupos and approved by council.

**Minutes** – Mossing motioned to approve the July 5, 2023, minutes as written. Seconded by Siefker and approved by council.

**Reading of the bills-**

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| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 7/18/2023 | 25831 | Karen Siefker | Monthly payroll for July | 128.61 |
| 7/18/2023 | 25832 | Heather Lumbrezer | Bi-weekly payroll: 6/29-7/12 | 908.43 |
| 7/18/2023 | 25833 | Jeffrey Pawlaczyk | Monthly payroll for July | 279.50 |
| 7/18/2023 | 25834 | Anthony Jagodzinski | Bi-weekly payroll: 6/29-7/12 | 1,330.87 |
| 7/18/2023 | 25835 | Kyle Condon | Bi-weekly payroll: 6/29-7/12 | 1,223.71 |
| 7/18/2023 | 25836 | Debbie Lietzke | Bi-weekly payroll: 6/29-7/12 | 201.72 |
| 7/18/2023 | 25837 | Richard Sauerlender | Monthly payroll for July | 312.72 |
| 7/18/2023 | 25838 | Mikael Stiles | Monthly payroll for July | 569.40 |
| 7/18/2023 | 25839 | Cathy Mossing | Monthly payroll for July | 128.61 |
| 7/18/2023 | 25840 | Cynthia Pawlaczyk | Monthly payroll for July | 128.61 |
|  |  | **CHECKS:** |  |  |
| 7/10/2023 | 25819 | Luckey Farms | weed killer | 95.00 |
| 7/10/2023 | 25820 | Fessenden Hardware | cabinet supplies, toilet lever | 99.50 |
| 7/10/2023 | 25821 | Perry Corporation | copier maintenance | 155.87 |
| 7/12/2023 | 25822 | Bailey Lumbrezer | office cleaning for July | 40.00 |
| 7/12/2023 | 25823 | Tomahawk Printing | business cards | 39.00 |
| 7/12/2023 | 25824 | Treasurer of Fulton Co | police protection for July | 425.00 |
| 7/17/2023 | 25825 | Kevin Whitlock | legal services | 336.00 |
| 7/17/2023 | 25826 | Fulton Co Commissioners | NEWS water | 212.67 |
| 7/17/2023 | 25827 | Habitec | security | 133.35 |
| 7/17/2023 | 25828 | Ohio Gas | heat- base fee | 21.90 |
| 7/17/2023 | 25829 | Sams C.C. | taillights, gas, uniforms, misc. | 795.52 |
| 7/17/2023 | 25830 | Verizon | maintenance cell phone | 58.09 |
|  |  | **ACH/EFT Payments** |  |
| 7/7/2023 | ACH | EFTPS | village contribution | 190.06 |
| 7/10/2023 | ACH | OPERS | village contribution | 2,325.04 |
| 7/17/2023 | ACH | Anthem Insurance | medical, dental & vision | 579.10 |
| 7/18/2023 | ACH | Ohio Deferred Comp | Anthony & Kyle | 95.00 |
|  |  | **ARPA Payments** |  |  |
| 7/12/2023 | 1015 | DGL Engineers | survey for sewer repairs | 9,935.00 |
| 7/17/2023 | 1016 | Kuhlmans | rebar/catch basin supplies | 80.00 |
| 7/17/2023 | 1017 | Sams C.C. | fuses for lift stations | 310.07 |
|  |  |  | **GRAND TOTAL** | **21,138.35** |

Siefker motioned to pay bills as read. Seconded by Mossing and approved by council.

**Personnel & Finance** – Mossing updated council on the Metamora Chamber of Commerce July 12th meeting. Their profit from Party in the Park was about the same as the previous year. They would also like to see more people attending their meetings.

A brief discussion took place in the P&F committee meeting about designs for the 5-acre lot in the park. We will do more research as to what to do with this property.

**Lands & Buildings Report** – A piece of rebar was somehow sucked into the east lift station pump. Buckeye Pumps quoted $4,348.00 for repairs to the pump. The price for a new pump is around $9,200.00. We need two pumps in the lift station. Currently we have different kinds/brands, so they do not run the same. Lands and Buildings recommendation is to use our ARPA funds to have the damaged pump repaired and to purchase a new one, so we have a backup and have the same kind of pumps. Pupos motioned to have Buckeye Pumps repair our damaged pump for a price of $4,348.00. And also buy a new pump from Buckeye Pumps for $9,199.00 plus the cost to install. Seconded by Siefker and approved by council.

Jagodzinski and Pupos are looking into a catch basin in front of 439 East Main Street that has water pooling by it. There is also a manhole located at the rear of this address that has waste coming up through it when 10-mile creek rises.

We just received last year’s reservoir inspection report, performed by the Ohio Department of Natural Resources. Pupos will review.

Discussion took place about our Maple Street parking lot and the abutting property that has a driveway on this land. Council would like to reach out to the property owners to see what they are looking for, easement, sale of some land, etc. DGL Engineers will survey the land in question.

Pupos will purchase twelve fish for each reservoir from Finn Fish Farms. We will purchase more in the spring.

Pupos motioned to go into executive session regarding property at 8:19. Seconded by Siefker. Roll call vote: Mossing-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to exit executive session at 8:27. Seconded by Siefker. Roll call vote: Mossing-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. No decision was made.

**Old Business** -Changes were made to a new complaint investigation form that residents can use if they would like to report a zoning violation. Pupos motion to approve the form. Seconded by Mossing and approved by council.

**Fiscal Officer’s Report** – Pupos motioned to suspend the rules for Ordinance #2023-07 supplemental appropriation for quarter 2 2023. Seconded by Mossing. Roll call vote: Mossing-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Pupos motioned to pass Ordinance #2023-07 supplemental appropriation for quarter 2 2023 under emergency measure. Seconded by Siefker. Roll call vote: Mossing-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes. Motion passed.

Budget adjustments for appropriation passed at the beginning of the year were approved by P&F.

**Presidents Report** – reviewed the sheriff’s report.

**Adjournmen**t- Pupos motioned to adjourn at 8:34p.m. Seconded by Siefker and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**