Metamora Village Council met in regular session on Wednesday February 22, 2023 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Village Administrator/Zoning Inspector Jeff Pawlaczyk, Maintenance Supervisor Anthony Jagodzinski and Deputy Clerk Debbie Lietzke. Mayor Richard Sauerlender and VFO Heather Lumbrezer were absent.

**President opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the February 6 minutes as written. Seconded by Karen Siefker and approved by council.

**Reading of the bills-**

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 2/14/2023 | 25609 | Karen Noward | monthly payroll for February | 128.61 |
| 2/14/2023 | 25610 | Heather Lumbrezer | Biweekly payroll 1/26-2/8 | 868.25 |
| 2/14/2023 | 25611 | Jeffrey Pawlaczyk | monthly payroll for February | 279.50 |
| 2/14/2023 | 25612 | Anthony Jagodzinski | Biweekly payroll 1/26-2/8 | 1,330.87 |
| 2/14/2023 | 25613 | Kyle Condon | Biweekly payroll 1/26-2/8 | 1,223.71 |
| 2/14/2023 | 25614 | Deborah Lietzke | Biweekly payroll 1/26-2/8 | 490.84 |
| 2/14/2023 | 25615 | Richard Sauerlender | monthly payroll for February | 312.72 |
| 2/14/2023 | 25616 | Mikael Stiles | monthly payroll for February | 569.40 |
| 2/14/2023 | 25617 | Catherine Mossing | monthly payroll for February | 128.61 |
| 2/14/2023 | 25618 | Cynthia Pawlaczyk | monthly payroll for February | 128.61 |
|  |  | **CHECKS:** |  |  |
| 2/13/2023 | 25619 | Kevin Whitlock | legal services | 168.00 |
| 2/13/2023 | 25620 | Econo Signs | new village signs | 2,798.29 |
| 2/13/2023 | 25621 | Lott Industries | document shredding | 93.20 |
| 2/13/2023 | 25622 | Lowe's | new locks, small tools, shop supplies | 641.43 |
| 2/13/2023 | 25623 | Metamora Chamber | membership dues | 150.00 |
| 2/13/2023 | 25624 | Ohio Gas | heat | 342.73 |
| 2/13/2023 | 25625 | Lyndsey Peebles | office cleaning | 50.00 |
| 2/13/2023 | 25626 | Perry Protech | copier service | 75.97 |
| 2/13/2023 | 25627 | Government Account. | 2022 annual report preparation | 700.00 |
| 2/13/2023 | 25628 | Fulton Co. Treasurer | police protection  | 425.00 |
| 2/15/2023 | 25629 | Sam's C.C. | membership dues, supplies, gas | 2,690.11 |
| 2/15/2023 | 25630 | Sam's C.C. | membership dues, supplies, gas | 801.05 |
| 2/16/2023 | 25631 | Metamora Post office | 5 books + 5 rolls of stamps for mailings | 360.00 |
| 2/16/2023 | 25632 | Metamora Post office | additional money due / calculated short | 18.00 |
| 2/21/2023 | 25633 | Habitec Security | security monitoring | 373.80 |
| 2/21/2023 | 25634 | Verizon | maintenance cell phone | 58.12 |
|  |  | **ACH Payments** |  |  |
| 2/9/2023 | ACH | Anthem Blue Cross | Employees pay dental/vision (Jan/Feb) | 98.88 |
| 2/9/2023 | ACH | Anthem Blue Cross | Employees pay medical for Feb. | 127.04 |
| 2/9/2023 | ACH | Anthem Blue Cross | Employers pay dental/vision 2 mos. | 32.92 |
| 2/9/2023 | ACH | Anthem Blue Cross | Employers pay medical for Feb. | 386.16 |
| 2/14/2023 | ACH | Ohio Deferred Comp | Employee payroll deduction  | 95.00 |
|  |  | **ARPA Payment** |  |  |
| 2/21/2023 | 1005 | Kuhlman Corp | sewer repair items | 247.50 |
|  |  |  | **GRAND TOTAL** | **16,194.32** |

Karen Siefker motioned to pay bills as read. Seconded by Cathy Mossing and approved by council.

**Personnel & Finance** – Mossing motioned to purchase a retirement gift for the previous Fiscal Officer. Seconded by Pupos and approved by council. We will also honor her at the memorial dedication in the summer.

**Lands & Buildings Report** – Pupos motioned to buy rain gear for the maintenance employees. Seconded by Mossing and approved by council.

Pupos motioned to suspend the rules for Ordinance #2023-04 authorizing The Mayor or Council President to conduct transactions with MS Consultants and/or The Ohio Department of Transportation relating to the SR 120 bridge replacement. Seconded by Siefker. Roll call vote: Pupos-yes, C. Pawlaczyk-yes, Siefker-yes, Hudik-yes, Mossing-yes. Pupos motioned to pass Ordinance #2023-04 under emergency measures. Seconded by Mossing. Roll call vote: Pupos-yes, C. Pawlaczyk-yes, Siefker-yes, Hudik-yes, Mossing-yes. Motion passed.

Maintenance employees have started with the repairs recommended by CT Consultants for our sanitary sewer system. They are getting quotes for manhole inserts, Jagodzinski is determining how many we need. Broken/missing clean out caps have been replaced on village residents’ property.

Ag-Pro and John Deere are covering 100% of the cost for repairs done to our gator.

We have several arborvitae trees in the park that are dead. Discussion took place on what to buy to replace them, more arborvitae or larger pines. There needs to be some form of wind block so that the farm debris doesn’t go into the park. We will look into how many is needed and what the price would be.

Discussion also took place about adding more fish to our reservoirs. It has been 4 to 5 years since we have added any new in. Council wondered what kind of fish would be best for the reservoirs. A suggestion was made to hire a pond consultant for some guidance.

**Deputy Clerk**- reported that we have received the official signed agreement from ODNR for the NatureWorks grant. We have until Dec. 31, 2024 to complete this project.

**President Karon Lane-** reviewed the sheriff’s report.

**Adjournmen**t- Cathy Mossing motioned to adjourn at 8:16 p.m. Seconded by Karen Siefker

 and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**