Metamora Village Council met in regular session on Wednesday, September 6, 2023, at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Pupos and Cathy Mossing. John Hudik absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Mossing motioned to approve the August 21, 2023, and the Special Meeting of August 30, 2023, minutes as written. Seconded by Pupos and approved by council.

**Reading of the bills-**

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| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 8/29/2023 | 25880 | Heather Lumbrezer | Bi-weekly payroll 8/10-8/23 | 874.92 |
| 8/29/2023 | 25881 | Anthony Jagodzinski | Bi-weekly payroll 8/10-8/23 | 1,330.87 |
| 8/29/2023 | 25882 | Kyle Condon | VOIDED | 0.00 |
| 8/29/2023 | 25883 | Deborah Lietzke | Bi-weekly payroll 8/10-8/23 | 437.05 |
| 8/29/2023 | 25884 | Kyle Condon | Bi-weekly payroll 8/10-8/23 | 1,223.71 |
|  |  | **CHECKS:** |  |  |
| 8/29/2023 | 25885 | Bailey Lumbrezer | office cleaning | 40.00 |
| 8/29/2023 | 25886 | Spectrum | phone, internet | 174.96 |
| 8/29/2023 | 25887 | Toledo Edison | electricity | 1,400.61 |
| 8/29/2023 | 25888 | Dennis Zimmerman | shop supplies | 159.34 |
| 9/5/2023 | 25889 | Buckeye Pumps | new pump for lift station | 9,199.00 |
| 9/5/2023 | 25890 | Heather Lumbrezer | mileage reimburse, title inspection | 32.50 |
| 9/5/2023 | 25891 | Kenn-Feld Group | L&B supplies | 68.98 |
| 9/5/2023 | 25892 | Mike's Repair | sway bars | 223.00 |
| 9/5/2023 | 25893 | NWO Control | mosquito spraying | 546.87 |
| 9/5/2023 | 25894 | Ohio Utilities Protection | OUPS | 4.00 |
| 9/5/2023 | 25895 | TRI-COUNTY Fuels | fuel | 139.73 |
| 9/6/2023 | 25896 | Recreations Outlet Inc | Balance due on playground equip | 12,613.50 |
|  |  | **ACH/EFT Payments** |  |
| 8/29/2023 | 2057048 | Ohio Deferred Comp. | payroll deduct | 95.00 |
|  |  |  | **GRAND TOTAL** | **28,564.04** |

Siefker motioned to pay bills as read. Seconded by Lane and approved by all council.

**Old Business** -

* Sewer repairs have been completed at Mike’s Repair Shop. There is a pile of dirt left from the repairs that needs to be taken care of. It is interfering with parking for the repair shop. Mossing motioned to get a quote to have Joe Eisel compact some of the dirt and have the remaining dirt removed. Seconded by Pupos and approved by council. If he doesn’t have time our maintenance guys will do it.
* Copies of the 2023 Municipal Bridge Inspections were given to some of council. They will review and discuss at the next Lands and Building Meeting.
* Mossing motioned to purchase the materials necessary for John Pupos who is volunteering his labor to tuckpoint and seal the office backwall, inside and outside. Seconded by Lane and approved by council, with Pupos abstaining.
* Mossing motioned to have J.P. Simon inspect the office basement and crawl space for black mold and give us a quote for cleaning it up. Seconded by C. Pawlaczyk and approved by council.

**New Business** –

* Mossing motioned to approve $1,500.00 for maintenance supervisor Anthony Jagodzinski to redo the ticket booth in the park with standard metal, guaranteed for 40 years. In the color tan with hunter green trim. Seconded by Siefker and approved by council.
* Lane motioned to approve Mossing going to the Ohio Municipal League’s Annual Conference in October, for 2 days, costing $400.00 to attend. Seconded by Siefker and approved by council.
* The park equipment for the NatureWorks Grant playground project has been delivered. There is not enough room in the shop to store the equipment for the winter. Mossing will contact Anderzack to see if they have room to store it. Insurance also needs to be added for the equipment.
* Jagodzinski is getting a price for a lean-to, for the shop building. Jagodzinski and Council feel they need more storage at the maintenance shop.

**Fiscal Officer’s Report** –

* Pupos motioned to increase expense line #A1-7-B-220 for mileage reimbursements. Seconded by Lane and approved by council.
* Council approved for the office to be closed September 25th and 26th. Office staff have training both days for the new UAN accounting system.
* Mossing motioned to hire Walter Drane Co. to put our Codified Ordinances online for a one-time fee of $1,995.00 and a fee of $465.00 annually for any updates. Seconded by Lane and approved by council. Pupos motioned to increase expense line #A1-7-X-234-00 by $2,500.00 to cover this cost. Seconded by Siefker and approved by council.
* Mossing motioned to go into executive session at 7:47 p.m. to discuss a property purchase/easement and the Zoning Officer position. Seconded by Siefker. Roll Call vote: Lane-yes, C. Pawlaczyk-yes, Siefker-yes, Pupos-yes, Mossing-yes.

Mossing motioned to exit the executive session at 8:12 p.m. Seconded by Siefker. Roll Call vote: Lane-yes, C. Pawlaczyk-yes, Siefker-yes, Pupos-yes, Mossing-yes. No decisions were made.

* Follow up discussion regarding a crabapple tree on E. Main St. took place. After further review, Heather was asked to contact the homeowner to inform him that the tree will not be removed. The homeowner will be asked to keep the sidewalk free from falling fruit.

**Adjournmen**t- Pupos motioned to adjourn at 8:18 p.m. Seconded by Lane and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**