Metamora Village Council met in regular session on Wednesday, June 22, 2022 at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward and John Hudik. John Pupos and Cathy Mossing absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk and Maintenance Supervisor Anthony Jagodzinski.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Karon Lane motioned to approve the June 06, 2022, minutes as written. Seconded by Karen Noward and approved by council.

**Reading of the Bills -** Karen Noward motioned to pay bills as read. Seconded by Cindi Pawlaczyk and approved by all council.

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |   | **AMOUNT** |
| 6/21/2022 | 25258 | Karen Noward | Monthly Payroll for June | 128.61 |
| 6/21/2022 | 25259 | Heather Lumbrezer | Bi-Weekly Payroll: 6/2-6/15 | 837.80 |
| 6/21/2022 | 25260 | Jeffrey Pawlaczyk | Monthly Payroll for June | 279.50 |
| 6/21/2022 | 25261 | Anthony Jagodzinski | Bi-Weekly Payroll: 6/2-6/15 | 1,332.35 |
| 6/21/2022 | 25262 | Kyle Condon | Bi-Weekly Payroll: 6/2-6/15 | 1,242.38 |
| 6/21/2022 | 25263 | Deborah Lietzke | Bi-Weekly Payroll: 6/2-6/15 | 113.84 |
| 6/21/2022 | 25264 | Richard Sauerlender | Monthly Payroll for June | 312.72 |
| 6/21/2022 | 25265 | Mikael Stiles | Monthly Payroll for June | 569.40 |
| 6/21/2022 | 25266 | Catherine Mossing | Monthly Payroll for June | 128.61 |
| 6/21/2022 | 25267 | Cynthia Pawlaczyk | Monthly Payroll for June | 128.61 |
|   |   | **CHECKS:** |   |   |
| 6/9/2022 | 25241 | Luckey Farmers | grass seed and round-up | 458.50 |
| 6/9/2022 | 25242 | Jones & Henry Lab | sewer sample of 5-19-22 | 18.00 |
| 6/9/2022 | 25243 | Lowes | flowers for village welcome signs | 71.20 |
| 6/9/2022 | 25244 | Metamora Post Office | annual service fee for box 299 | 130.00 |
| 6/9/2022 | 25245 | Mike's Repair | upper & lower ball joints F450 | 710.00 |
| 6/9/2022 | 25246 | Ohio Utilities Protection | 3 call-outs | 12.00 |
| 6/9/2022 | 25247 | Treasurer State of Ohio | annual Dam safety fee | 283.28 |
| 6/14/2022 | 25248 | John Pupos | Reimb. Swing bolts & Ohio flag | 73.41 |
| 6/14/2022 | 25249 | Metamora State Bank | Stop Payment Ck #25166 | 36.00 |
| 6/14/2022 | 25250 | Ohio Gas Company | monthly gas for office and Mill St. | 53.06 |
| 6/14/2022 | 25251 | Perry Protech | copier maintenance | 75.07 |
| 6/14/2022 | 25252 | Transtar Electric | electrical upgrade & repairs | 7,568.00 |
| 6/14/2022 | 25253 | Fulton Co. Treasurer | police protection for June | 425.00 |
| 6/14/2022 | 25254 | Village of Swanton | street sweeping & vac few storm drains | 875.00 |
| 6/14/2022 | 25255 | JB Pavement Repair | spray patching (replaces ck# 25166) | 4,000.00 |
| 6/15/2022 | 25256 | Allied Paving | Downpayment: walking path/lot | 1,282.00 |
| 6/15/2022 | 25257 | Sam's Club Credit Card | Misc - see statement | 1,082.68 |
| 6/16/2022 | 25268 | Habitec Security | Mill Street/reservoir: July - Oct. | 321.24 |
| 6/16/2022 | 25269 | Lammon Brothers | 20 yards of topsoil | 550.00 |
| 6/16/2022 | 25270 | Upward Solutions | IT services - setting up Gmail  | 25.00 |
| 6/16/2022 | 25271 | Verizon Wireless | Maintenance monthly cell bill | 58.17 |
| 6/21/2022 | 25272 | Molina Healthcare | Anthony's portion of insurance | 84.00 |
| 6/21/2022 | 25273 | Molina Healthcare | Village's portion of Anthony's ins. | 252.73 |
|   |   | **ACH Payments** |   |   |
| 6/14/2022 | ACH | Metamora State Bank | deposit slips for acct. ending 5169 | 74.36 |
|   |   |   | **GRAND TOTAL** | **23,592.52** |

**Personnel & Finance** – Due to new/additional employee hires earlier this year, Karon Lane motioned to increase several employee wages accounts by $19,900.00, several employee benefit accounts by $8,150.00, the uniform accounts by a total of $1,000.00 and the street account for Allied Paving by $1,500.00. Seconded by John Hudik and approved by council.

Down the road we may have to move money for the NatureWorks Grant. If the Grant is awarded, the village portion will be $26,287.00 for the new playground. Heather was asked if we have the funds and she said we do.

Discussion about the chicken barbeque that is scheduled for August 6th took place. Original plans were to have a memorial ceremony at the same time. It was decided to wait until next year for this. A letter will be sent to family members who have purchased a plaque for the memorial wall letting them know their plaques have been placed on the wall but the recognition ceremony is postponed until next year. If we are awarded the grant for the park, we can incorporate that into our ceremony at the same time. A parade was also mentioned. For this year, Karon Lane motioned that we sell chicken halves on August 6th at T-mart. Seconded by Karen Noward and approved by council. We will order 500 halves and the selling cost will be $7.00 for a halve.

**Lands & Buildings Report** – Anthony will call Craun Liebing to see where they stand at repairing our pump for the lift station. He will also contact Buckeye Pumps to have them come look at our lift stations to verify what kind of pump we need if we purchase new. We are looking into what takes priority, fixing old pump or buy new. Information will be reviewed at the next council meeting in 2 weeks and a decision made.

Anthony received quotes for a portable Honda generator for small projects such as pumping out the reservoirs, emergency purposes, or if a catch basin gets full. He received an estimate from Thomas Equipment, prices starting at $1,090.00 on up, and an estimate from Brush Creek for $1,129.00. Cindi Pawlaczyk motioned to purchase a Honda generator for a price up to $1,500.00. Seconded by Karon Lane and approved by council.

Anthony asked for 2 new weed whackers. Our current ones are not efficient. Anthony also has a wish list for new tools, he currently uses some of his own. Cindi Pawlaczyk motioned to approve the purchase of new tools under the supervision of Village Administrator Jeff Pawlaczyk not to exceed $4,000.00. Seconded by Karon Lane and approved by council. Cindi Pawlaczyk motioned to increase expense line A1-7-E-244-00 (small tools) by $4,000.00. Seconded by Karen Noward and approved by council.

**Old Business** - We have been in communication with a property owner who was in violation of a village ordinance. He has complied by removing the hanging wooden boards from his building. Council would like a letter sent to him thanking him and asking him to continue working on the safety of his building.

The park was cleaned up and looked good after The Party in the Park. Karon Lane motioned to refund the deposit to the Chamber of Commerce for their park rental. Seconded by Cindi Pawlaczyk and approved by council.

**New Business** – Reviewed doorhangers for smoke testing that is to begin July/August as provided by CT Consultants.

Discussion took place about unlocking the park shelters when they are rented. It was agreed that they should only be unlocked the day of the rental, no early access.

**Fiscal Officer’s Report** – The NatureWorks Grant is ready for submission. The total project would cost $54,458.00, ODNR grant money would be $20,966.00, Anderzack said they would donate $7,205.00 toward the project, the village portion will be $26,966.00. This is all based on “if” the village is awarded the grant. We could be up against other cities/villages in Fulton County. Only one award is granted. Should hopefully know by late fall who will be awarded the grant.

Heather has information if anyone is interested in running for the OPERS election. The deadline is August 1, 2022.

The town garage sales are this weekend There will be a port-o-potty located between the old church and the Metamora State Bank and an ice cream truck located at T-Mart. Maps will be available at Country Charm, T-Mart, Metamora Library and the Metamora State Bank.

Karon Lane motioned for the village to join The Metamora Chamber of Commerce. Seconded by Karen Noward. All council present was a yes vote except John Hudik voting no.

**Mayor’s Report** – the mayor will not be available for the meeting of September 7th. Asked Karon Lane, President, to run the meeting that night.

**Adjournmen**t- Karen Noward motioned to adjourn at 8:45 p.m. Seconded by Cindi Pawlaczyk and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**