Metamora Village Council met in regular session on Monday, October 2, 2023 at 7:00 p.m.

**Council members present**: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing.

**Other officials present**: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Guest**: Tom Sullivan

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

Tom Sullivan was in attendance addressing concerns he has about the Zoning Inspectors job. He asked us to include his typed concerns in the minutes. The council will take his concerns under advisement.

**Minutes** – Mossing motioned to approve the September 18, 2023, minutes as written. Seconded by Hudik and approved by all council members.

**Reading of the bills-**

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| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** | | **AMOUNT** |
| 9/26/20223 | 25925 | Heather Lumbrezer | Bi-weekly payroll: 9/7-9/20 | 918.47 |
| 9/26/20223 | 25926 | Anthony Jagodzinski | Bi-weekly payroll: 9/7-9/20 | 1,196.28 |
| 9/26/20223 | 25927 | Kyle Condon | Bi-weekly payroll: 9/7-9/20 | 1,216.27 |
| 9/26/20223 | 25928 | Deborah Lietzke | Bi-weekly payroll: 9/7-9/20 | 531.18 |
|  |  | **CHECKS:** |  |  |
| 9/20/2023 | 25921 | Ohio Municipal League | Cathy attend annual conference | 450.00 |
| 9/20/2023 | 25922 | Ames Locksmith | doors @ the park | 1,375.00 |
| 9/20/2023 | 25923 | Storm Ridge | fix lights @ the park | 1,092.52 |
| 9/20/2023 | 25924 | FCHD | Kyle Condon immunizations | 111.00 |
| 9/27/2023 | 25929 | Eisel Construction | sewer repairs | 4,443.96 |
| 9/27/2023 | 25930 | Habitec | security | 342.09 |
| 9/27/2023 | 25931 | Advanced Sanitation | unlimited trash pick-up | 1,500.00 |
| 9/27/2023 | 25932 | Toledo Edison | electricity | 1,445.45 |
| 9/28/2023 | 25933 | Heather Lumbrezer | mileage - County Auditor mtg | 28.75 |
| 9/28/2023 | 25934 | Spectrum | village phone, internet, fax | 174.96 |
| 9/28/2023 | 25935 | Gov't Acct. Solutions | payroll support 4th qtr. 2023 | 500.00 |
|  |  | **ACH/EFT Payments** | |  |
| 9/26/2023 | 2062399 | Ohio Deferred Comp | Anthony & Kyle payroll deduct | 95.00 |
| 9/27/2023 | 1018 | ARPA | repair pump and install new one | 5,498.00 |
|  |  |  | **GRAND TOTAL** | **20,918.93** |

Siefker motioned to pay bills as read. Seconded by Mossing and approved by all council members.

**Old Business** -

* We still have not received a quote from Steve Zachrich for repairs that need to be done to the pedestrian bridge on Garnsey Ave. Mike Anderzack said he would look at the bridge inspection report and give us an estimate to do the repairs.
* Anthony Jagodzinski received a price for 4 ft arborvitae trees in the amount of $17.00 each, to put by our Maple St. parking lot. Mossing motioned to purchase around 18 to 20 of these trees. Seconded by Pupos and agreed by all council members.

**New Business** –

* Mossing motioned to approve the new logo for our recently ordered T-shirts for the maintenance employees. Seconded by Lane and approved by all council members.

**Fiscal Officer’s Report** –

* Pupos motioned to decrease appropriations from $158,017.25 to $147,222.53, a difference of -$10,794.72 which was found during our accounting system conversion. The adjustment will be made to GAS expense line #B01-6-B-230 by $10,794.72, which converts to UAN fund #2011-620-396. Seconded by Lane and approved by all council members.
* Pupos motioned to adjust interest of $250.00 from the GAS sewer revenue fund #E02H01820000, which does not exist in UAN, to the UAN general revenue fund #1000-701-0000. Seconded by Siefker and approved by all council members.
* Pupos motioned to increase UAN Fund #1000-715-111-0000 by $1,000.00 for council salaries/meetings. Mossing is attending an OML conference in October. Seconded by Lane and approved by all council members.
* Pupos motioned to increase UAN Fund #1000-730-347-0000 by $3,000.00 for Angie Smith’s consulting fees during the UAN conversion. Seconded by Lane and approved by all council members.
* Pupos motioned to suspend the rules passing Ordinance #2023-09 on emergency measure for the Indigent Defense Services Contract with the Board of Commissioners for the 2024 year. Seconded by Lane. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes, Mossing-yes. Pupos motioned to pass Ordinance # 2023-09 under emergency measures for the Indigent Defense Services Contract with the Board of Commissioners for the 2024 year. Seconded by Lane. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes, Mossing-yes. Motion passed.
* Pupos motioned waiving a hearing as provided by the County Auditor and accepting the sum of $26,147.14 for Undivided Local Government Fund for the 2024 budget. Seconded by Mossing. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes, Mossing-yes. Motion passed.
* Pupos motioned to go into executive session at 7:14 p.m. to discuss the purchase/sale of property. Seconded by C. Pawlaczyk. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes, Mossing-yes. Mossing motioned to exit executive session at 7:40 p.m. Seconded by Lane. Roll call vote: Lane-yes, Hudik-yes, C. Pawlaczyk-yes, Siefker-yes, Pupos-yes, Mossing-yes. A decision was made. (See motion below).

Mossing motioned that Scott and Sue Clendenin be offered the opportunity to swap pieces of land with us as per R.J. Lumbrezer of DGL Consulting Engineers 2nd survey and split the cost of the surveying and the legal fees associated with the transfer. Seconded by Pupos and approved by all council members.

**Mayor’s Report** – Nothing to report.

**Adjournmen**t- Siefker motioned to adjourn at 7:43 p.m. Seconded by C. Pawlaczyk and approved by all council.

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**Mayor- Richard Sauerlender VFO – Heather Lumbrezer**