Metamora Village Council met in regular session on Monday May 15, 2023, at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik and John Pupos. Cathy Mossing absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk, Maintenance Supervisor Anthony Jagodzinski and Deputy Clerk Debbie Lietzke.

**Guests:** Zachary Murry

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Pupos motioned to approve the May 1, 2023, minutes as written. Seconded by Lane and approved by council.

**Reading of the bills-**

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| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 5/9/2023 | 25734 | Karen Siefker | monthly payroll- May | 128.61 |
| 5/9/2023 | 25735 | Heather Lumbrezer | Bi-weekly payroll 4/20-5/3 | 945.28 |
| 5/9/2023 | 25736 | Jeffrey Pawlaczyk | monthly payroll- May | 279.50 |
| 5/9/2023 | 25737 | Anthony Jagodzinski | Bi-weekly payroll 4/20-5/3 | 1,330.87 |
| 5/9/2023 | 25738 | Kyle Condon | Bi-weekly payroll 4/20-5/3 | 1,223.71 |
| 5/9/2023 | 25739 | Deborah Lietzke | Bi-weekly payroll 4/20-5/3 | 406.79 |
| 5/9/2023 | 25740 | Richard Sauerlender | monthly payroll- May | 312.72 |
| 5/9/2023 | 25741 | Mikael Stiles | monthly payroll- May | 569.40 |
| 5/9/2023 | 25742 | Cathy Mossing | monthly payroll- May | 128.61 |
| 5/9/2023 | 25743 | Cynthia Pawlaczyk | monthly payroll- May | 128.61 |
|  |  | **CHECKS:** |  |  |
| 5/2/2023 | 25733 | DP Equipment Co Inc | 2023 Sure Trac 7x18 tilt trailer | 8,750.00 |
| 5/8/2023 | 25744 | Lowe's | new cabinet, L&B and Park Supp. | 1,104.04 |
| 5/8/2023 | 25745 | Luckey Farmers | park supplies | 40.78 |
| 5/8/2023 | 25746 | Fessenden Hardware | paint supplies for shop | 44.25 |
| 5/8/2023 | 25747 | Ixom Watercare | lagoon maintenance | 5,972.00 |
| 5/8/2023 | 25748 | Ohio Utilities Protection | OUPS | 4.00 |
| 5/8/2023 | 25749 | Cobra Truck | install additions to new truck | 1,750.58 |
| 5/12/2023 | 25750 | Advanced Sanitation | unlimited trash pick-up | 2,000.00 |
| 5/12/2023 | 25751 | Fulton Co. Commissioner | NEWS water | 98.86 |
| 5/12/2023 | 25752 | Mayors Association | annual conference | 150.00 |
| 5/12/2023 | 25753 | Ohio Gas Co. | office & shop heat | 101.05 |
| 5/12/2023 | 25754 | Treasurer of Fulton Co | Police protection May | 425.00 |
| 5/15/2023 | 25755 | Sam’s C.C. | office & shop supplies | 1,731.10 |
| 5/15/2023 | 25756 | Perry Protech | copier maintenance | 106.85 |
|  |  | **ACH/EFT Payments** | |  |
| 5/5/2023 | ACH | EFTPS | Village contribution: Medicare/SS | 190.88 |
| 5/5/2023 | ACH | OPERS | Village contribution | 1,609.01 |
| 5/9/2023 | ACH | Ohio Deferred Comp | payroll deduction | 95.00 |
| 5/8/2023 | ACH | Anthem | employee insurance | 579.10 |
|  |  |  | **GRAND TOTAL** | **30,206.60** |

Siefker motioned to pay bills as read. Seconded by Lane and approved by all council.

Zach Murry addressed an abandoned property within the Village. As an attorney, school board member and resident of the district, he discussed possibilities for the property.

Lane motioned to go into executive session at 8:06 p.m. re: property purchase. Seconded by Siefker. Roll call vote: Lane- yes, Hudik-yes, C. Pawlaczyk, Siefker-yes, Pupos-yes. At 8:32 p.m. Lane motioned to exit executive session. Seconded by Pupos and approved by council. No decision was made.

**Personnel & Finance** – Everyone was given a new resident packet for review.

Lane motioned to waive the shelter house B rental fee for the Boy Scouts, they would like to use it on May 20th. Seconded by Hudik and approved by council.

Lane motioned for the price of our chicken dinners at the Party in the Park to be $12.00. The price for a chicken half, no dinner will be $7.00. Seconded by Pupos and approved by council.

**Lands & Buildings Report** – We will be selling our 2018 trailer. Since we have purchased a new trailer for our skid steer, we no longer have a use for it. We will research prices to see what to list it for.

The Village received information from Maumee Valley Planning Organization regarding Brownfield Remediation grants available within Fulton Co. Two pieces of property were submitted for review.

Approval was given to sign an “occupy township road right of way” permit on County Rd. 2. A company by the name of Brightspeed is scheduled to install fiber optic cables underground around Parker Hannifin. In the future, we may need to update our ordinances with a utility occupancy right of way permit, and there would be a fee to obtain this permit.

GT Contracting LLC gave us a quote of $11,500.00 for crack sealing roads. J.B. Pavement Repair gave us a quote of $2,875.00 for spray patching. We have $10,000.00 in this year’s budget for these repairs. It was decided to do Wildflower, Corn Flower, Garnsey, Shawnee and Swanton at this time. This would bring the total from GT Contracting down to $8,800.00. Anthony said he has a few more places to spray patch so we should budget around $3500.00 for work to be done by J.B. Pavement. Pupos motioned to do the repairs and increase expense line #B01-6-B-255-00 by $2,300.00. Seconded by Lane and approved by council.

IXOM performed maintenance on the lagoons on May 11, 2023.

**Fiscal Officer’s Report** – Paperwork has been sent to UAN for a new accounting system. Angie Smith will start working on the conversion sheets.

Cheryl Mann has begun records retention.

There has been a complaint about a Toledo Edison pole on Co. Rd. 2. that is leaning on another pole. Two work orders have been started by Toledo Edison to have the pole removed.

**Mayor’s Report** – Reviewed the sheriff’s report.

**Adjournmen**t- Siefker motioned to adjourn at 8:52 p.m. Seconded by C. Pawlaczyk and approved by all council.

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**Mayor- Richard Sauerlender VFO – Heather Lumbrezer**