Metamora Village Council met in regular session on Monday August 21, 2023, at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk, Maintenance Supervisor Anthony Jagodzinski and Deputy Clerk Debbie Lietzke.

Guests: Scott and Sue Clendenin, Tom Sullivan and R.J. Lumbrezer from DGL Consulting Engineers.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Guest(s)-**

* Tom Sullivan would like to see zoning violations enforced. He feels our program “Operation Cleanup” has not changed anything and he wanted an explanation.

He would also like a zoning report given at every meeting. Council said they did send out letters to residents this spring who had zoning violations. A follow up to the spring letters will be done this fall. Plan of action still needs to be set up for residents who have not addressed their zoning violations.

* Scott and Sue Clendenin were in attendance to review a survey, performed by R.J. Lumbrezer, of Village property that abuts to their property on Maple St. Their driveway is on our property and our dumpster and fence is on a portion of their property. Clendenin’s are asking for an exchange of land or an easement, preferably ownership of the land in question. Council will discuss this more to decide what action to take.

**Minutes** – Mossing motioned to approve the August 7, 2023, minutes as written. Seconded by Lane and approved by council.

**Reading of the bills-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 8/14/2023 | 25867 | Heather Lumbrezer | Biweekly payroll 7/27-8/9 | 884.99 |
| 8/14/2023 | 25868 | Anthony Jagodzinski | Biweekly payroll 7/27-8/9 | 1,330.87 |
| 8/14/2023 | 25869 | Kyle Condon | Biweekly payroll 7/27-8/9 | 985.27 |
| 8/14/2023 | 25870 | Debbie Lietzke | Biweekly payroll 7/27-8/9 | 403.43 |
| 8/15/2023 | 25871 | Karen Siefker | Monthly payroll for August | 128.61 |
| 8/15/2023 | 25872 | Jeff Pawlaczyk | Monthly payroll for August | 279.50 |
| 8/15/2023 | 25873 | Richard Sauerlender | Monthly payroll for August | 312.72 |
| 8/15/2023 | 25874 | Mikael Stiles | Monthly payroll for August | 569.40 |
| 8/15/2023 | 25875 | Catherine Mossing | Monthly payroll for August | 128.61 |
| 8/15/2023 | 25876 | Cynthia Pawlaczyk | Monthly payroll for August | 128.61 |
|  |  | **CHECKS:** |  |  |
| 8/14/2023 | 25859 | Kevin Whitlock | legal fees | 24.00 |
| 8/14/2023 | 25860 | Lammon Brothers | topsoil & stone | 330.00 |
| 8/14/2023 | 25861 | Ohio Gas | heat | 21.20 |
| 8/14/2023 | 25862 | T-Mart | gas card for park mowing | 250.00 |
| 8/14/2023 | 25863 | Treasurer of Fulton Co. | police protection | 425.00 |
| 8/14/2023 | 25864 | AJ Door | shop door seal and remotes | 296.80 |
| 8/14/2023 | 25865 | Perry Protech | copier maintenance | 41.38 |
| 8/14/2023 | 25866 | Sam's C.C. | gas, office supplies | 627.04 |
| 8/15/2023 | 25877 | Fulton Co Visitors Bureau | refund of donation for cancelled fall event | 2,000.00 |
| 8/16/2023 | 25878 | Verizon | maintenance cell phone | 58.09 |
| 8/16/2023 | 25879 | Habitec | security | 240.45 |
|  |  | **ACH/EFT Payments** |  |  |
| 8/14/2023 | 2054435 | Ohio Deferred Comp | payroll deduct | 95.00 |
| 8/14/2023 |  | Anthem Insurance | Anthony & Kyle Ins. | 579.10 |
|  |  |  | **GRAND TOTAL** | **10,140.07** |

Siefker motioned to pay bills as read. Seconded by Mossing and approved by council.

**Personnel & Finance** –

* Mossing motioned to approve $100.00 each for H. Lumbrezer and D. Lietzke to attend fiscal training October 17th in Perrysburg. Seconded by C. Pawlaczyk and approved by council.
* The Metamora Chamber is creating a 2024 wall calendar to distribute for free. H. Lumbrezer is putting together dates of events to be added. A movie under the stars will be a new event next year. It is scheduled for Friday, July 19,, 2024.

**Lands & Buildings Report** –

* Thank you to Kevin Schull for repairing our sickle bar for mowing.
* Anderzack Construction will give us an estimate to demolish our building at the reservoirs. If awarded the Brownfield Grant, we have to pay 20% of the demolition.
* R.G. Zachrich Construction, out of Defiance, will be giving us a quote to repair the pedestrian bridge on Garnsey Ave.
* Getting an estimate from Anderzack for sewer repairs that need to be done on E. Main St. If it is over $50,000.00, we will need to get 3 bids for this project.
* The reservoir inspection report was reviewed. An emergency action plan needs to be put in place. Mossing is researching.

**Old Business** –

* Our Codified Ordinance Section 1501.01 needs to be changed to read “latest edition” to reflect any updates by the Ohio Revised Code. 1st reading will be in September. Council will also review section 1519 on fireworks. Deciding if we what to follow the states code or eliminate/amend when fireworks can be set off.

**New business**-

* Mossing motioned to spend $1,375.00 for all new locks to shelter A, repair 2 locks to shelter B, put locks on the ticket booth and all new keying. Seconded by Pupos and approved by council.
* The deposit for shelter house rentals will be increased. And anyone renting them will be responsible for getting and returning keys to the Village Office.
* Better Wi-Fi is needed in the park in order to control the alarms remotely.
* A. Jagodzinski will be off from Sept. 22- Sept. 29th.

**Fiscal Officer’s Report** –

* The 2023 summer volleyball league donated $1,220.00 for the park.
* K. Condon has his pesticide license. Looking into if A. Jagodzinski can piggyback off of Kyle’s license.

**Mayor’s Report** – Reviewed the sheriff’s report.

**Executive session-**

* Mossing motioned to go into executive session at 8:39 p.m. re: property purchase. Seconded by Pupos. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Pupos-yes, Mossing-yes. Mossing motioned to exit executive session at 9:05 p.m. Seconded by Siefker. Roll call vote: Lane-yes, Hudik-yes, Siefker-yes, C. Pawlaczyk-yes, Hudik-yes, Mossing-yes. No decision was made.

**Adjournmen**t- Lane motioned to adjourn at 9:05 p.m. Seconded by Pupos and approved by council.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**