Metamora Village Council met in regular session on Monday, October 18, 2021, at 8:00 p.m.

Council members present: John Pupos, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. Absent was President Karon Lane.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Deputy Clerk Debbie Lietzke and Maintenance Employee Steve Venia.

Guest(s): Jacob Kessler from The Village Reporter.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – John Pupos motioned to approve the October 4, 2021 minutes as written. Seconded by John Hudik and approved by council.

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| **Reading of the Bills**-  |  |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  |
| 10/12/2021 | 24915 | Karen Noward | Monthly payroll 10/1-10/31 | 128.61 |
| 10/12/2021 | 24916 | Heather Lumbrezer | Bi-weekly payroll 9/23-10/6 | 837.31 |
| 10/12/2021 | 24917 | Jeffrey Pawlaczyk | Monthly payroll 10/1-10/31 | 129.29 |
| 10/12/2021 | 24918 | Steve Venia | Bi-weekly payroll 9/23-10/6 | 1,271.34 |
| 10/12/2021 | 24919 | Frederick Meiring | Monthly payroll 10/1-10/31 | 471.22 |
| 10/12/2021 | 24920 | Tiffany Venia | Bi-weekly payroll 9/23-10/6 | 455.72 |
| 10/12/2021 | 24921 | Deborah Lietzke | Bi-weekly payroll 9/23-10/6 | 392.22 |
| 10/12/2021 | 24922 | Richard Sauerlender | Monthly payroll 10/1-10/31 | 312.72 |
| 10/12/2021 | 24923 | Catherine Mossing | Monthly payroll 10/1-10/31 | 128.61 |
| 10/12/2021 | 24924 | Cynthia Pawlaczyk | Monthly payroll 10/1-10/31 | 128.61 |
|  |  | **CHECKS:** |  |  |
| 10/18/2021 | 24925 | Advanced Sanitation | Trash pick-up | 50.00 |
| 10/18/2021 | 24926 | Treasurer of Fulton Co | Police monthly contract | 425.00 |
| 10/18/2021 | 24927 | FIC Dealership | Park gator repairs | 364.22 |
| 10/18/2021 | 24928 | Lowe's | Park,L&B supplies,flowers | 196.60 |
| 10/18/2021 | 24929 | Sam's MC | Misc. -see bill | 1,872.65 |
| 10/18/2021 | 24930 | Ohio Gas Co | monthly heat bill | 25.63 |
| 10/18/2021 | 24931 | Perry Protech | monthly maintenance  | 104.40 |
| 10/18/2021 | 24932 | Sterling Mechanical | serviced office furnace | 85.00 |
| 10/18/2021 | 24933 | Verizon wireless | monthly bill for Steve's phone | 58.22 |
|  |  |  | **TOTAL**  | **7,437.37** |
|  |  | **ACH PAYMENTS** |  |
| 10/8/2021 | ACH | OPERS | Village Match  | 1,072.65 |
| 10/8/2021 | ACH | EFTPS | Village Match SS & Medicare | 137.91 |
| 10/11/2021 | ACH | STATEAUDIT | 2019/2020 audit fees: 8/30-9/25 | 3,321.00 |
|  |  |  | **TOTAL**  | **4,531.56** |
|  |  | **CARE ACT ACCOUNT** |  |
| 10/14/2021 | 100036 | Sam's MC | Monthly Zoom Subscription | 14.99 |
|  |  |  | **TOTAL**  | **14.99** |
|  |  |  |  |  |
|  |  |  | **GRAND TOTAL** | **11,983.92** |

Karen Noward motioned to pay the bills as read. Seconded by Cathy Mossing and approved by all council.

**Personnel & Finance** – Cathy Mossing motioned to get a year subscription to The Village Reporter. Seconded by Karen Noward and approved by all council.

Committee members are still looking into purchasing an artificial tree and a new sound system.

**Lands & Buildings Report** – John Pupos gave an updated report on repairs discussed with The Shelly Co. Some items have been corrected and some still need to be fixed.

Discussion about painting murals around town is in the very beginning stages. No decisions have been made about what and where the murals will be. The historical society will be attending a meeting in November to be included in this discussion.

John Pupos has been talking to Dave White Chevrolet about purchasing a new work truck. There are 2 trucks on the lot that are being considered. Steve and Pupos are going to test drive each vehicle. Mayor Sauerlender approved a $5000.00 deposit to hold a vehicle if they find one, they like.

Pupos found the original drawings of the sewer from 10 Mile Meadow. It appears that the sewer lines from the addition to the subdivision that was never put in does exist.

**Old Business** - Have not heard from CT Consultants about repairs that need to be done to the east pump station. Pupos and Steve to follow up on it.

Trick or Treating in the village will be Sunday October 31, 2021 from 5:30 to 7:30. Snacks will be passed out in front of the village office.

Pasternak’s tree trimming is complete except for what is left in the park to do.

**New Business** – The Christmas parade is scheduled for Sunday December 5 at 5:30. Anyone interested in having something in the parade needs to complete an entry form attained from the office or village website. Hot chocolate and cookies will be offered at the bank. The fire department will be hosting Santa who will be passing out candy canes to the children donated by the village.

Don feller, engineer for Jeff Truckor’s new subdivision is ready to submit plans. A planning commission needs to be formed. Will reach out to Alan Lehenbauer for guidance.

**Fiscal Officer’s Report** – Heather requested to purchase virtual OML Annual Conference and Finance Officers Association of Ohio conference for training. Pupos motioned to purchase. Seconded by Karen Noward and approved by all council.

Cathy Mossing motioned to transfer $200.00 from line-item employee training and mileage #E02-5-C-220-00 to line-item licenses #E02-5-A-230-00 to pay for Ohio EPA annual discharge fee. Karen Noward seconded and approved by all council.

Cathy Mossing motioned to transfer the remaining balance in the Care Act account from line-item equipment expense #B-06-2A-252 to line-item supplies expense #B-06-2A-242. Cindy Pawlaczyk seconded and approved by all council.

**Mayor’s Report** – Sheriff’s report for the month of September

**Adjournmen**t- John Pupos motioned to adjourn at 8:31p.m. Seconded by Cathy Mossing and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**