Metamora Village Council met in regular session on Monday, April 4 2022 at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. John Pupos absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the March 21, 2022, minutes as written. Seconded by John Hudik and approved by council.

**Reading of the bills-**

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  |  |
| 3/29/2022 | 25141 | Heather Lumbrezer | Bi-weekly payroll: 3/10-3/23 | 764.93 |
| 3/29/2022 | 25142 | Anthony Jagodzinski | Bi-weekly payroll: 3/10-3/23 | 1,426.35 |
| 3/29/2022 | 25143 | Deborah Lietzke | Bi-weekly payroll: 3/10-3/23 | 426.07 |
| 3/29/2022 | 25144 | Mikael Stiles | Monthly payroll for March 2022 | 569.40 |
|  |  | **CHECKS:** |  |  |
| 3/28/2022 | 25137 | Habitec Security | Security monitoring | 321.24 |
| 3/28/2022 | 25138 | VOIDED |  |  |
| 3/28/2022 | 25139 | Taylor Plumbing | Backflow testing-Garnsey & Mill | 110.00 |
| 3/28/2022 | 25140 | Stapleton Ins | Renewal premium | 9,620.00 |
| 3/31/2022 | 25145 | Sedgwick | 2023 annual fee | 120.00 |
| 3/31/2022 | 25146 | Storm Ridge Ent LLC | Christmas lights/wiring lift station | 525.00 |
| 3/31/2022 | 25147 | Habitec Security | Upgrade to cellular in park | 123.00 |
| 3/31/2022 | 25148 | Upward Solutions | Contractual computer assistance | 25.00 |
| 4/4/2022 | 25149 | Eisel Construction | Sewer repairs to 358 Main | 1,475.00 |
| 4/4/2022 | 25150 | Spectrum Enterprise | Phones, internet, fax | 174.96 |
| 4/4/2022 | 25151 | Taylor Plumbing | Repairs to drinking fountain | 785.80 |
|  |  |  | **GRAND TOTAL** | **16,466.75** |

Karen Noward motioned to pay bills as read. Seconded by Karon Lane and approved by council.

**Solicitor’s Report**- Will research property on Maple Street that is in violation of a Village Ordinance. There are concerns about the safety of this building.

**Old Business** - CT Consultants will start our sewer study and smoke testing this spring or summer. Council members were given the contract to look through in preparation for this.

Cathy Mossing moved to pass the 3rd and final reading of Ordinance 2022-06 to sign a contract with ODOT for the bridge replacement on SR 120. Seconded by Karen Noward and approved by council.

Cathy Mossing moved to suspend the rules on Ordinance 2022-07 rezoning the property at 343 W. Main St. from R3 to S1. Seconded by Karen Noward. Roll call vote: Karen Noward-yes, Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Cathy Mossing-yes. Cathy Mossing moved to pass Ordinance 2022-07 rezoning property at 343 W. Main St. from R3 to S1 under emergency measure. Seconded by Karon Lane. Roll call vote: Karon Lane-yes, John Hudik-yes, Cindi Pawlaczyk-yes, Karen Noward-yes, Cathy Mossing-yes. Motion Passed.

Still need another member for the Zoning Appeals Board. Several names were mentioned. Heather Lumbrezer will reach out to see if anyone is interested.

Karen Noward reported on the Easter Egg Hunt that took place Saturday April 2. She stated there was a good turnout of kids. Left over snacks were donated back to the Gleaners and will be used when flowers are planted by kids in the village.

**New Business** – Office night lights are not working. Council agreed to have Sam Borck look at them.

Revised security measures were discussed and approved for members of The EYA and access to their part of the building.

Cathy Mossing moved to waive the shelter house rental fee for the library for their summer reading program on July 20th. Seconded by Cindi Pawlaczyk and approved by council, Karen Noward abstaining.

Karon Lane motioned to appoint Heather Lumbrezer as the delegate to RITA, Regional Council of Governments, with Debbie Lietzke being the alternate. Seconded by Cathy Mossing and approved by council.

Toledo Edison contacted the office regarding a rate change. Council suggested that they would like to see something in writing before any consideration of changes.

**Fiscal Officer’s Report** – Mikael Stiles has decided to be a village employee instead of an independent contractor. Cathy Mossing moved to enter into contract with Mikael Stiles as a village employee of our Operator of Record for the Sewers, with the termination time being changed from 10 to 30 days. Seconded by Karon Lane and approved by council.

The EYA inquired about getting a food license to serve food out of the concession stand. Questions about who would pay for the license and what food would be served were discussed. It was decided to send the EYA a letter with the fees to get a license and recommend them to get on the Fulton County Health Department website (ServeSafe) to see the requirements needed.

Clarification was given about Jeff Pawlaczyk’s salary; a minor change was implemented as to how his pay is distributed.

Permission was given to Heather Lumbrezer to get quote from Danielle of Ct Consultants to help/do the NatureWorks Grant.

Need to get a lease for the Chamber of Commerce to use village property for the Party in the Park, scheduled for June 10th.

Jeff Pawlaczyk got a quote from Buck and Knobby for a new Grasshopper lawnmower. The village already passed a motion to buy an Exmark from Bills Service. Will look into getting more quotes in the future.

**Mayor’s Report** – One Ohio is creating a board for an opioid lawsuit and would like mayors to attend.

Northwest State is having a fund raiser to generate scholarship money if anyone is interested in attending.

**Adjournmen**t- Karon Lane motioned to adjourn at 7:54 p.m. Seconded by John Hudik and approved by council.

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**Mayor- Richard Sauerlender VFO – Heather Lumbrezer**