Metamora Village Council met in regular session on Monday March 20, 2023, at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Siefker, John Hudik, John Pupos and Cathy Mossing.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk, Maintenance Supervisor Anthony Jagodzinski and Deputy Clerk Debbie Lietzke.

**Guest(s):** Sheriff Deputy

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

A sheriff deputy reported that from May of last year to current they have had 57 calls to Metamora, a lot of them re: ATV complaints. We have a few abandoned vehicles in our village parking lot, so we asked the deputy if she could run the plates/VIN to see if there is any owner information, she could give us.

**Minutes** – Pupos motioned to approve the March 06, 2023, minutes as written. Seconded by Mossing and approved by council.

**Reading of the bills-**

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| --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** | **AMOUNT** |
| 3/14/2023 | 25653 | Karen Siefker | Monthly payroll for March | 128.61 |
| 3/14/2023 | 25654 | Heather Lumbrezer | Bi-weekly payroll: 2/23-3/8 | 921.83 |
| 3/14/2023 | 25655 | Jeffrey Pawlaczyk | Monthly payroll for March | 279.50 |
| 3/14/2023 | 25656 | Anthony Jagodzinski | Bi-weekly payroll: 2/23-3/8 | 1,381.04 |
| 3/14/2023 | 25657 | Kyle Condon | Bi-weekly payroll: 2/23-3/8 | 1,223.71 |
| 3/14/2023 | 25658 | Deborah Lietzke | Bi-weekly payroll: 2/23-3/8 | 504.29 |
| 3/14/2023 | 25659 | Richard Sauerlender | Monthly payroll for March | 312.72 |
| 3/14/2023 | 25660 | Mikael Stiles | Monthly payroll for March | 569.40 |
| 3/14/2023 | 25661 | Catherine Mossing | Monthly payroll for March | 128.61 |
| 3/14/2023 | 25662 | Cynthia Pawlaczyk | Monthly payroll for March | 128.61 |
|  |  | **CHECKS:** |  |  |
| 3/7/2023 | 25652 | Fulton Co. Soil & Water | 50 arborvitae trees for park | 100.00 |
| 3/13/2023 | 25663 | Fulton Co. Commission. | NEWS water | 45.24 |
| 3/13/2023 | 25664 | Ohio Gas | Heat | 230.04 |
| 3/13/2023 | 25665 | Perry Protech | Copier maintenance | 125.15 |
| 3/13/2023 | 25666 | Treasurer of Fulton Co. | Sheriff protection for March | 425.00 |
| 3/15/2023 | 25667 | BKSMWM | K. Whitlock-legal services | 360.00 |
| 3/15/2023 | 25668 | Habitec Security | Security monitoring & maintenance | 342.09 |
| 3/15/2023 | 25669 | Lowe's C.C. | Misc. shop & office supplies | 192.02 |
| 3/16/2023 | 25670 | Sedgwick | 2024 policy year | 125.00 |
| 3/16/2023 | 25671 | Jones & Henry | sewer sample analysis | 93.00 |
| 3/16/2023 | 25672 | Verizon | maintenance cell phone | 58.12 |
| 3/20/2023 | 25673 | Sam’s C.C. | Easter Hunt, Office & L&B Supplies | 3,416.61 |
| 3/20/2023 | 25674 | Metamora State Bank | Safe deposit box | 50.00 |
|  |  | **ACH Payments** |  |  |
| 3/14/2023 | ACH | Ohio Deferred Comp | payroll deduction for Anthony & Kyle | 95.00 |
|  |  | **ARPA Payments** |  |  |
| 3/20/2023 | 1008 | Sam's C.C. | Sewer supplies | 111.92 |
|  |  |  | **GRAND TOTAL** | **11,347.51** |

Siefker motioned to pay bills as read. Seconded by C. Pawlaczyk and approved by council.

**Personnel & Finance** – Mossing motioned to hire Arnett’s to clean the office carpet and chairs. Seconded by Lane and approved by council.

Mossing motioned to buy 3 frames for maps in the office, costing around $150.00. Seconded by Siefker and approved by council.

The back wall in the office needs to be repaired. Pupos and J. Pawlaczyk will contact some finish carpenters to see if anyone is interested in doing the work.

**Lands & Buildings Report** – Anthony and Kyle completed their confined space training. We need to purchase a harness for them, an estimated cost for this is around $160.00. Pupos motioned to buy the harness for confined spaces. Seconded by Mossing and approved by council.

Sewer repairs were completed at 220 W. Main, by Eisel Construction.

We received prices for plastic rain guards for our manholes, they will be around $100.00 apiece, we need a minimal of 20. We will contact CT Consultants to see the pros/cons of plastic rain guards vs. metal.

There have been sewer problems on E. Main. At one time the pipes were not properly hooked up, just pushed together. Also, we may need to replace about 300 feet of 8-inch line. It was recommended to start the repairs with getting the connection points hooked up correctly. The cost of these repairs will be researched and presented at the next council meeting.

We applied for a CDBG Grant through Fulton County for Mill Street reconstruction. The grant would not cover much of the repairs, so if rewarded we would have to decide if we accept the money or not. If not, we would apply for another grant at a later time.

Pupos talked to the County Engineer about piggybacking off of the contractor who does the tar and chipping. We would like to dura patch and tar/seal, Oak, Pine, Ash and Meadow Streets this year. Ten-Mile Meadow and the parking lot also need to be tar and chipped.

We will repair a broken fence on Ten-Mile Meadow.

**Old Business** - With spring here, we will soon start enforcing zoning violations (Metamora Operation Cleanup).

**New Business**- Cathy gave an update on our new fall event called Falling into Fun. We may have to have it in the park instead of on Mill Street. Fire Chief Jessica Geer was concerned about having the road blocked in case of an emergency.

Mossing has been attending the Fulton County CIC meetings. She said she finds out a lot of useful information there; how many potential new businesses are looking to start up in Fulton County, and that Fulton County has a grant writer. The grant writer would research and apply/write the grants for us.

**Fiscal Officer’s Report** – If its not to late to register, Heather and Debbie would like to virtually attend a Local Government Officials Conference, which would cost $200.00. C. Pawlaczyk motioned for the office staff to attend virtually, if able. Seconded by Siefker and approved by council.

Mossing motioned to pay $160.00 to send 4 people from the village to attend the FCEDC Awards banquet on April 20th. Seconded by Hudik and approved by council.

**Mayor’s Report** – Mayor delegated Cathy Mossing to attend the FCHC 2023 Annual Health District Advisory Council Meeting of 3/28/2023.

**Adjournmen**t- Siefker motioned to adjourn at 8:57 p.m. Seconded by Pupos and approved by all council.

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 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**