Metamora Village Council met in regular session on Monday, December 05, 2022 at 7:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. John Pupos absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

**Guests**- Jeff Truckor and Cheryl Robison

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the November 21, 2022, and the November 23, 2022 special meeting minutes as written. Seconded by John Hudik and approved by council.

**Reading of the bills-**

|  |  |  |  |
| --- | --- | --- | --- |
|  **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  |
| 12/5/2022 | 25518 | Karen Noward | Monthly payroll for December | 128.61 |
| 12/5/2022 | 25519 | Heather Lumbrezer | Bi-Weekly payroll: 11/17-11/30 | 733.26 |
| 12/5/2022 | 25520 | Jeffrey Pawlaczyk | Monthly payroll for December | 279.50 |
| 12/5/2022 | 25521 | John Pupos | Yearly payroll: Jan-Dec 2022 | 1,608.29 |
| 12/5/2022 | 25522 | Anthony Jagodzinski | Bi-Weekly payroll: 11/17-11/30 | 1,084.61 |
| 12/5/2022 | 25523 | Kyle Condon | Bi-Weekly payroll: 11/17-11/30 | 1,199.94 |
| 12/5/2022 | 25524 | John Hudik | Yearly payroll: Jan-Dec 2022 | 1,608.29 |
| 12/5/2022 | 25525 | Deborah Lietzke | Bi-Weekly payroll: 11/17-11/30 | 416.31 |
| 12/5/2022 | 25526 | Richard Sauerlender | Monthly payroll for December | 312.72 |
| 12/5/2022 | 25527 | Mikael Stiles | Monthly payroll for December | 569.40 |
| 12/5/2022 | 25528 | Karon Lane | Yearly payroll: 2022 + Pres. Pay | 1,831.66 |
| 12/5/2022 | 25529 | Catherine Mossing | Monthly payroll for December | 128.61 |
| 12/5/2022 | 25530 | Cynthia Pawlaczyk | Monthly payroll for December | 128.61 |
|  |  | **CHECKS:** |  |  |
| 11/25/2022 | 25510 | Brondes Ford | 2022 Ford F350 Chassis | 81,595.00 |
| 11/29/2022 | 25511 | Co-Man | handicap portable toilet | 150.00 |
| 11/29/2022 | 25512 | Habitec Security | security monitoring | 240.45 |
| 11/29/2022 | 25513 | Spectrum Enterprise | phones, internet & fax | 174.96 |
| 11/29/2022 | 25514 | Toledo Edison | electricity | 1,313.44 |
| 11/29/2022 | 25515 | Verizon | cell phone & new charger | 98.62 |
| 11/29/2022 | 25516 | Ohio Bureau Work. Comp | 2023 workers comp | 941.00 |
| 11/29/2022 | 25517 | Fulton Co Emerg. Manag. | Voided - wrong amt. | 0.00 |
| 12/5/2022 | 25531 | Fulton Co Emerg. Manag. | 2023 Assessment fees | 339.60 |
| 12/5/2022 | 25532 | Forrest Auto- Napa | vehicle/small engine supplies | 159.31 |
| 12/5/2022 | 25533 | Tri-County Fuels | diesel fuel | 154.22 |
|  |  | **ARPA Payments** |  |  |
| 12/5/2022 | 1003 | CT Consultants | Professional & field services | 2,288.39 |
|   |  |  | **GRAND TOTAL** | **97,484.80** |

Karen Noward motioned to pay bills as read. Seconded by Cathy Mossing and approved by all council.

**Old Business** - Mossing motioned to pass the 3rd and final reading on Ordinance #2022-18 approving a technical services contract between The Village of Metamora and The Board of Fulton County Commissioners. Seconded by Hudik and approved by council.

Mossing motioned to pass the 2nd reading on Ordinance #2022-20 approving how 2nd water meters are handled for sewer credits for village residents who want yearly credits in October. Seconded by Karon Lane and approved by council.

Mossing motioned that we suspend the rules on Ordinance #2022-21 approving the countywide emergency management agency agreement between The Village of Metamora and The Fulton County Emergency Management Agency. Seconded by Lane. Roll call vote: Lane-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes, Mossing-yes. Mossing motioned to pass Ordinance #2022-20 approving the countywide emergency management agency agreement between The Village of Metamora and The Fulton County Emergency Management Agency. Seconded by Lane. Roll Call vote: Lane-yes, Hudik-yes, Pawlaczyk-yes, Noward-yes, Mossing -yes. Motion approved.

**New Business** – Reviewed the 2023 holiday and council meetings schedule for the upcoming year. The village fall festival needs to be added, it’s scheduled for October 14, 2023. Mossing said she has started to make plans for this. Bigs Bar will sell pizza’s, The Charm will sell desserts, a taco vendor and coffee vendor are also lined up for this event.

Jeff Pawlaczyk said we need a bracket and wiring harness to attach our plow to our new work truck. Cobra gave an estimate of $2,100.00 for parts and labor. The salt spreader also needs a new wiring harness. Cobra does not have that part but said if we are able to get it somewhere they would be able to install it. Anthony checked around and said ABCO in Toledo has a wiring harness for the salt spreader for around $700.00. Mossing motioned that we get the plow bracket and wiring harness, toolboxes, and the wiring harness for the salt spreader with the work being done at Cobra for our new truck, the estimated cost being $5,000.00. Seconded by Hudik and approved by council.

**Fiscal Officer’s Report** – Solar Bee was out to the Lagoons on November 22; everything is working properly; they will be back in the spring to service them due to 3 inches of ice on the lagoons.

Heather is working on the budget for next year. She needs a dollar amount to budget for the repairs that need to be done from the CT Consultants sewer study. Mossing suggested budgeting $25,000.00 for repairs. It is hard to know how much the repairs will cost; it could be quite a lot.

Lane motioned to increase expense line #A1-7-X-270 by $600.00 to purchase Christmas gift cards for employees. Seconded by Mossing and approved by council.

Heather wanted comments and suggestions on the Christmas parade. Discussion about where to serve the hot chocolate and cookies took place. Will revisit this next year.

Heather has been working with insurance companies regarding dental and vision for our maintenance employees. We are offering them dental/vision, but they need to pay 100% of the premium. The problem is that 1 employee wants both dental and vision, the other wants just dental, the insurance company said that can’t be done, they have to be the same. The agent said if we had put everything with Anthem and have it be employer paid then it could be done. Heather asked how much the village would have to pay if doing it this way, she has not heard back. Heather also said it was suggested by the agent to let the guys shop around for their own coverage since we are not paying any toward dental/vision. Mossing recommended keeping it all together with Anthem. Heather will look into it; a decision will need to be made at the next council meeting.

**Guests**-Jeff Truckor and Cheryl Robison were here to observe the meeting. Mayor asked Jeff if he would like to discuss plans he is making for his commercial building in town. He talked about some updates he plans on doing. Mossing asked if the 2nd story will be apartments and he said no. He is tearing down a house next to his commercial property and making that a parking lot, it will have 21 spots, 2 handicap. That property will have to be rezoned from residential to commercial. It was asked when he thought all the work would be done, he said hopefully next summer but it will probably be more like fall. Truckor said he needs to bring the parking lot up at least 5 feet. He questioned if that would cause a problem with sewer/gas lines. The mayor said as long as it’s “just ground” it should be ok to dig up, if needed.

**Mayor’s Report** – Will be attending the TMACOG meeting January 20, 2023.

**Adjournmen**t- Noward motioned to adjourn at 7:52 p.m. Seconded by Lane and approved by all council.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Mayor- Richard Sauerlender VFO – Heather Lumbrezer**