Metamora Village Council met in regular session on Wednesday, January 3, 2024, at 7:00 p.m.

Council members present: Karen Siefker, Cindi Pawlaczyk, John Pupos, Gary Loar and Rob Armstrong.

Other officials present: Mayor Cathy Mossing, VFO Heather Lumbrezer and Village Administrator/Zoning Inspector Jeff Pawlaczyk.

Guests: Solicitor Bob Bohmer; observing the meeting and here for any questions as we start the new year. Ann Armstrong; observing the meeting. LeeAnn Miller, Sandy Witt and Lynda Arquette; all vying for the open council seat.

**The meeting opened with the Pledge of Allegiance.**

Cathy Mossing was sworn in as The Mayor of The Village of Metamora. Term starting January 3, 2024 and ending December 31, 2027.

Rob Armstrong and Gary Loar were sworn in as Village of Metamora Council Members. Their terms start January 3, 2024, and ends December 31, 2027.

**Minutes** – Siefker motioned to approve the December 27, 2023, minutes as written. Seconded by Pupos and approved by council.

With Cathy Mossing being elected as our new Mayor, her seat on council is vacant. Sandy Witt, LeeAnn Miller and Lynda Arquette are interested in the position. They all gave statements about themselves and why they would like to serve as a village council member. At the end of this meeting, council will go into executive session to discuss appointing one of these residents.

**Mayor Report**-

* Mossing reviewed her ideas/agenda for the upcoming year. Starting this year, we will have 3 committees, 1). Personnel, Finance & Security 2). Environment, Planning & Properties 3). Streets, Transportation & Utilities. The upstairs office will be where one of the meetings takes place, so additional seating and work area is needed. Pupos motioned to spend up to $200.00 on a table and chairs for the upstairs office. Seconded by Loar and approved by council.

**Fiscal Officers Report-**

* Loar motioned to approve moving funds from Account #1000-730-399-0000 to Account #1000-730-398-0000 for our trash pick-up expense. Seconded by Armstrong and approved by council.
* Pupos motioned to approve additional work by Dave Sharples to replace molding around a door in the office, instead of just repairing it. The additional charge is $405.00 making his total invoice $1230.00. Seconded by C. Pawlaczyk and approved by council.

**Reading of the bills-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  | **AMOUNT** |
| 1/2/2024 | 26098 | Kyle Condon | Bi-weekly payroll: 12/14-12/27 | 1,120.88 |
| 1/2/2024 | 26099 | Anthony Jagodzinski | Bi-weekly payroll: 12/14-12/27 | 1,269.18 |
| 1/2/2024 | 26100 | Debbie Lietzke | Bi-weekly payroll: 12/14-12/27 | 353.00 |
| 1/2/2024 | 26101 | Heather Lumbrezer | Bi-weekly payroll: 12/14-12/27 | 1,238.93 |
|  |  | **CHECKS:** |  |  |
| 1/3/2024 | 26102 | OH Municipal Clerk | 2024 membership | 55.00 |
| 1/3/2024 | 26103 | Fulton Co. Comm. | 2023 siren inspection | 450.00 |
| 1/3/2024 | 26104 | Spectrum | phone, internet, fax | 174.96 |
| 1/3/2024 | 26105 | Advanced Sanitation | trash pick-up | 165.00 |
|  |  | **ACH/EFT Payments** |  |
| 1/3/2024 | 2 2024 | OH Auditor of State | audit fee for 21 & 22 | 1,414.50 |
|  |  |  | **GRAND TOTAL** | **6,241.45** |

Siefker motioned to pay bills as read. Seconded by C. Pawlaczyk and approved by council.

**Old Business** -

* Pupos motioned to enter into an agreement with Shull Farm’s to maintain village property behind our shop on Mill St, agreement is for 1 year ending December 31, 2024. Seconded by Siefker and approved by council.
* We are still working on getting in touch with HPH Contractors to do sewer repairs on East Main St. Pupos will also talk to Anderzack’s to see if they have any other companies, they recommend doing these repairs.

**New Business** –

* Karen Siefker was voted in as Village Council president for 2024.

**Zoning Report**-

* Reviewing two permits.

**Executive Session-**

* Pupos motioned to enter into executive session at 7:37 p.m. re: the appointment of an official to fill the open council seat. Seconded by Siefker. Roll call vote: Armstrong-yes, Loar-yes, C. Pawlaczyk-yes, Pupos-yes, Siefker-yes. Siefker motioned to exit executive session at 7:47 p.m. Seconded by Pupos. . Roll call vote: Armstrong-yes, Loar-yes, C. Pawlaczyk-yes, Pupos-yes, Siefker-yes. A decision was made, see the motion below.

Loar motioned to appoint LeeAnn Miller to fill the vacant council seat. Seconded by Armstrong. Roll call vote: Armstrong-yes, Loar-yes, C. Pawlaczyk-yes, Pupos-yes, Siefker-yes. Motion passed.

**Adjournmen**t- C. Pawlaczyk motioned to adjourn at 7:48 p.m. Seconded by Siefker and approved by all council.

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 **Mayor- Catherine Mossing VFO – Heather Lumbrezer**